



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	SAT JINDA KALYANA COLLEGE
Name of the head of the Institution	Dr. Nsresh Kumar Dua
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01258222439
Mobile no.	8607022439
Registered Email	sjkc@rediffmail.com
Alternate Email	iqacsjkc@gmail.com
Address	ROHTAK-BHIWANI ROAD, KALANAUR (ROHTAK)-124113 HARYANA
City/Town	KALANAUR
State/UT	Haryana
Pincode	124113

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Ms. Sunita Sachdeva			
Phone no/Alternate Phone no.		01258222439			
Mobile no.		8607896962			
Registered Email		sjkc@rediffmail.com			
Alternate Email		iqacsjkc@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.sjkckalanaur.com			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		http://www.sjkckalanaur.com			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	71.10	2003	21-Mar-2003	20-Mar-2008
2	B	2.48	2015	15-Nov-2015	14-Aug-2020
6. Date of Establishment of IQAC			05-Sep-2012		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Parents Feedback		13-Oct-2018		92	

	1	
Alumni Feedback	17-Mar-2019 1	44
Employer Feedback	10-Apr-2019 10	13
Teacher Feedback	10-Apr-2019 2	21
Diary of Events	01-Jan-2019 181	615
Students Satisfaction Survey	01-Apr-2019 15	150
Subscription of E-resources for Library (National Digital Library of India)	01-Aug-2018 365	119
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Psychology, Geography, Physics, Chemistry & Computer Science	Science Exhibition	Director General Higher Education, Haryana, Panchkula	2019 01	23000
NSS-I & NSS-II	NSS Special Camp	Director General Higher Education, Haryana, Panchkula	2019 07	45000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

• IQAC Seminar was organised on 2nd February, 2019. • Extension Lectures on various topics such as Personality Development, Communication Skills, Women Empowerment etc. were conducted. • Student Counselors/Mentors were assigned to guide students for their career. • Proctorial duties were assigned to teachers for improvement in college discipline. • Legal Literacy Cell, Women Cell, Career Guidance and Placement Cell etc. were restructured for the session 2018 2019.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Construction of Boundary Wall	Vendors were contacted and process initiated
2. Construction of Auditorium	Vendors were contacted and process initiated
3. Beautification of Campus	Vendors were contacted and process initiated
4. Construction of Parking Place	Vendors were contacted and process initiated
5. Yoga Day	Organized on 16.07.2018 & 21.06.2019
6. Celebration of Foundation Day	Organized on 29.01.2019
7. Hawan at the beginning of session	Organized on 16.07.2018
8. Lohri Celebration	Organized on 13.01.2019
9. Organization of Seminar/Conference/Workshop	Organized on 02.02.2019
10. Road Safety Awareness	Declamation, Poster Making and Extension Lecture were organised on 28.10.2018
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
S.J.K.COLLEGE, GOVERNING BODY	14-Feb-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to	No
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assess the functioning ?	
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	23-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

IQAC prepares academic plan of the year. Time table committee designs time table as per norms and workload submitted by the HODs. The lesson plans are prepared by teachers and concerned committee monitors the same. Besides the use of conventional method, various other teaching methods like Quiz, Group Discussion, PPT presentations are used for effective curriculum implementation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	B.Sc (Non-Medical)	01/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled

Level-I Course in Computer Education	16/08/2018	147
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Field Survey	159
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The College has a mechanism of collecting structured feedback from all the stakeholders. The feedback received is analysed and mapped and its outcome is utilized for improving academics, administration and infrastructural facilities. Course of action is planned to implement various suggestions received in the feedback for the overall development of the College.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDCA	Computer	60	2	1
BCA	Computer	180	22	19
BSc	Science	240	26	21
BCom	Commerce	240	135	131
BA	Arts	480	412	403
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	575	Nil	28	Nil	28

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
25	25	5	2	2	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is available in the institution. It is operated in the institution as per following process :
1. Allotment of mentees to each mentor as per strength
2. Mentoring classes are held on every 2nd and 4th Friday of the month
3. Students are guided, motivated and counselled. Issues/queries raised by the students are addressed.
4. All the mentors submit the report of each mentoring class to the Chief Mentor.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
575	24	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	23	2	5	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	511	Semester	09/05/2019	03/06/2019
BCA	506	Semester	27/04/2019	29/05/2019
BCom	507	Semester	01/05/2019	31/05/2019
BSc	510	Semester	22/05/2019	29/06/2019
PGDCA	15104	Year	24/05/2019	01/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College strictly follows the guidelines laid down by the affiliating university i.e. M.D. University, Rohtak. Continuous Internal Evaluation of students is done on the basis of regular class tests. Assignments and projects are also assigned to students to improve their learning skills. Internal Assessment is awarded on the basis of their attendance and performance in tests and assignments. In addition to these, class presentations and group discussions are also organized in order to assess the performance of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College adheres to the academic calendar prepared by the university. The schedule of vacations and exams are given in the academic calendar and the same is displayed on the notice board and college website. Apart from the university examinations, the college conducts EVS theory examination and practical which is notified in the academic calendar. For the maximum utilization of teaching days, lesson plans are prepared for all the subjects. Various extra-curricular activities are also planned accordingly.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.sjkckalanaur.com>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
511	BA	Arts	96	47	48.96
507	BCom	Commerce	40	37	92.50
506	BCA	Computer	4	Nil	0.00
510	BSc	Science	Nil	Nil	0
15104	PGDCA	Computer	Nil	Nil	0

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.sjkckalanaur.com>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Interdisciplinary Projects	1	NAAC, Bangalore	75000	75000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Hindi	1	00
International	Mathematics	1	00
International	Geography	1	5.16
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	7	7	3
Presented papers	4	9	Nil	Nil
Resource persons	1	5	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
11 Hr Bn, CATC, Devsar	NCC	1	5
11 Hr Bn, ATC Devsar	NCC	1	20
International Yoga Day	NCC in collaboration with NCC Unit of GSSS, Kalanaur	4	85
Blood Donation Camp	University Outreach, NSS and Red Ribbon Club	6	66
Tree Plantation Social Awareness at Adopted Village Anwal	University Outreach, NSS, Red Ribbon Club Women Cell	6	196
Door to door Campaigning and Rally in Kalanaur (Importance of voting in Democracy)	NSS Unit-II	1	47
NSS 7 Days Special Camp	NSS Unit-I II	2	100
Army Attachment Camp	NCC	1	5
Pre RD Camp	NCC	1	3

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
YRC Training Camp (District Level)	G.B. Degree College, Rohtak	G.B. Degree College, Rohtak	1	6
Inter Zonal Youth Fest	M.D. U., Rohtak	Sanskrit Declamation	2	1
Youth Festival (Zonal)	Vaish Engg. College, Rohtak	Mime, Skit, Elocution, Poetic Recitation Hindi, Punjabi, Urdu, English, Haryanvi, Debrae Hindi, Sanskrit Declamation, Sanskrit Shalokacharan, Quiz Rangoli	12	28
Swachta Pakhwara (1-15 Aug)	NSS NCC	Swachta Oath, Cleanliness Drive in Campus villages, Door to Door campaign, Rallies, Distribution of literature etc.	3	87
Inter College Competitions	L.N.Hindu College, Rohtak	Declamation Poster Making on Women Empowerment	2	2
University Level Competitions	Women Studies Centre, M.D. University, Rohtak	Slogan Writing, Poetic Recitation, Declamation, Gender issue	2	3
Science Exhibition	Govt. College, Murthal	Psychology, Geography, Computer Science,	6	10

Physics,
Chemistry

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
600000	611088

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Name of the ILMS software	Partially	7.00	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15642	1439960	965	193855	16607	1633815
Journals	2	240	Nil	Nil	2	240
Digital Database	Nil	Nil	1	Nil	1	Nil
Others (specify)	19	21600	Nil	Nil	19	21600
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	32	2	6	6	0	7	25	12	0
Added	12	0	0	0	0	0	12	0	0
Total	44	2	6	6	0	7	37	12	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

12 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical
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	facilities		facilities
1.2	122089	1.4	147863

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance Procedures and policies • Constitution of Committees like Building and Beautification of Campus Committee, Library Advisory and Book Bank Committee, Sports Committee, First-aid Committee, Purchase Committee etc. • Regular monitoring of the resources by the above mentioned Committees. • Submission of requirements by H.O.D's/Conveners/Incharges on regular basis and fulfillment of the same by the concerned committees. • AMC for technical support and maintenance. • Stock verification. • CCTV supervision of the resources to prevent vandalism. Utilisation • Preparation of time-table keeping in view the optimum utilization of physical facilities • Book bank facility for meritorious and needy students • Issuing books, magazine newspaper as per norms. • Students are motivated to utilize the sports facilities and are provided the same under the guidance. • Utilization of first-aid facility on SOS basis. • Utilization of Guidance and Counseling Cell for the Counseling of the needy. Apart from this, counseling week is observed before the commencement of exams

<http://www.sjkckalanaur.com>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Chhatra Utkarsh Yojna, Poor Boys Fund, Student Aid Fund, General Scholarship, Gasha Scholarship	32	35823
Financial Support from Other Sources			
a) National	Post Matric Scholarship, National Scholarship, S.R. Jindal Scholarship, Hindi Sahitya	173	1312944
b) International	0	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga Day	21/08/2019	75	--
Workshop on Women Empowerment and Personality Development	21/08/2018	102	--

Yoga and Meditation	16/07/2018	100	--
Mentoring	31/08/2018	569	--
Personal Counseling	01/07/2018	21	--
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Extension Lecture on vocational guidance	Nil	50	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
--	Nil	Nil	Job Fair held at Pt. NRSGC, Rohtak	21	5
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	22	--	--	--	--
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Debate Competition	Institution Level	16
Cultural Programme on Alumni Meet	Institution Level	30
Athletic Meet	Institution Level	37
Lohri Festival	Institution Level	10
Diwali Mela	Institution Level	82
Inter College Competitions	State Level	328
Talent Hunt	Institution Level	34

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold	National	2	Nil	306,312,630,399,640,431	Sagar, Sudehir, Naveen, Ashish, Rohit, Kultaj
2019	Silver	National	2	Nil	640,348,658,304,340,315,710,174	Deepak, Jaipal, Shiv Kumar, Ashish, Manish, Rohit, Ravi Tomar, Sheetal

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Meeting of the student council held regarding their demands and requirements and the same were addressed timely.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

MISSION OF THE S.J.K. ALUMNI ASSOCIATION S.J.K. Alumni Association is an organization whose purpose is to promote the welfare of the College by cultivating a mutually beneficial relationship between Sat Jinda Kalyana College and its growing worldwide community of alumni. • It provides and supports alumni programs and services, facilitates communication with alumni, and seeks to strengthen alumni bonds of fellowship, professional association and college affiliation. • It fosters an alumni network and encourages alumni engagement in the life of the College. • It Coordinates activities for

advancing the College's academic, administrative, athletic and other programs.

- It encourages alumni to stay connected and serve as advocates for the College.

OBJECTIVES

- To provide a common platform for interaction between the alumni.
- To stay connected with their alma mater.
- Keep alumni familiar with the developments, programmes and activities of the College.
- Assist the College in the growth of its curricular and extra-curricular activities.
- To promote fellowship, personal growth, development and the concept of community i.e. local, regional and global.

5.4.2 – No. of enrolled Alumni:

27

5.4.3 – Alumni contribution during the year (in Rupees) :

14600

5.4.4 – Meetings/activities organized by Alumni Association :

Yes

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Academic/operational decisions are delegated by the College Governing Body to the Principal as per norms. The Principal, in turn, delegates the same to the Academic Council, Head of the Departments, incharges and committees constituted for the smooth functioning of the institution. The representatives of teaching and non-teaching staff are elected as members of the Governing Body to represent and speak for the staff. The elected members of Student Council act as the mouthpiece of the student body and work for the welfare of the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development is not in the purview of institution as it is framed by the affiliating university i.e. M.D.U, Rohtak
Teaching and Learning	Preparation of student oriented time-table. ? Preparation and follow up of Lesson Plans as per the academic calendar. ? Promoting the use of ICT tools in teaching learning process. ? Organisation of conference/seminars/workshops/quiz contests/extension lectures/educational tours.
Examination and Evaluation	Smooth and fair conduct of semester examination as per university schedule. Evaluation process is followed as per the university guidelines

Research and Development	Seminars/Conferences/Workshops are organized in the College. ? Duty Leaves are granted to the faculty for participation in Seminars/Conferences/Workshops. ? No Objection Certificate is granted to the faculty members who are interested in pursuing research. ? Subscription of Research Journals
Library, ICT and Physical Infrastructure / Instrumentation	Well stocked and computerized library with internet facility ? Addition of new books on regular basis. ? Purchase of new computers and time to time software updation. ? Facility of photocopier for students and staff. ? Computerized database of books in the library for easier search and retrieval of books.
Human Resource Management	Recruitment of staff under Self-Finance Scheme on merit basis. ? Quick follow-up of appointment process of staff under grant-in-aid structure. ? Faculty members are encouraged and allowed to attend Orientation/Refresher Programmes for induction and updation of knowledge. ? Constitution of various committees and cells for the smooth functioning of the College. ? Staff meetings are held on regular basis for planning and execution of various strategies.
Industry Interaction / Collaboration	Organization of Industry Interaction Programmes by Placement Cell from time to time.
Admission of Students	Admission of students is done as per M.D.U. norms and DGHE guidelines

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Done Manually
Administration	E-circulation of notices/information/letters/provision of Online leave application and implementation of AEBAS (Adhar enabled Bio-matric Attendance System)
Finance and Accounts	Done Manually
Student Admission and Support	Online Admission system as per DGHE guidelines • Provision of online payment of fees
Examination	Online submission of Internal Assessment, Awards and Practical Marks

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term courses on Gender Sensitization	1	27/04/2019	28/04/2019	2
Workshop on Community Engagement Curricular	1	16/03/2019	16/03/2019	1
Workshop on Gender Sensitization	1	25/03/2019	31/03/2019	7
Interdiscipli nary Refresher Course on Higher Impact Teaching	2	15/04/2019	04/05/2019	21
Two Workshop on Power and Authority	1	27/04/2019	28/04/2019	2
Refresher Course in Mathematical Science	1	31/05/2019	14/06/2019	15
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
17	22	9	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Loans from miscellaneous funds	Loans from miscellaneous funds	Fee concession, Scholarship and financial assistance and book bank facility to meritorious and needy students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internally, the Bursar and the Principal verify/certify the financial account prepared by Deputy Superintendent/Head Clerk-cum-Accountant and same is audited by the C.A. (appointed by the parent university) and DGHE at the external level.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
S.J.K. Education Society (Regd.), Kalanaur	1906904	5 percent Management Contribution towards salary
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6.4.3 – Total corpus fund generated

4448871.07

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Nill
Administrative	No	Nill	Yes	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

13 October, 2018 – Parent Teacher meet was organized. Feedback from parents has been taken

6.5.3 – Development programmes for support staff (at least three)

Support staff members are trained according to the routine needs of Institution.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Introduction of B.Sc. (Non-Medical)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

Yes

b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on Women Empowerment and Personality Development through Meditation	02/06/2018	21/08/2018	21/08/2018	102
2019	Diary of events	22/12/2018	01/01/2019	31/12/2019	365
2019	Seminar on Recent Trends in Education	02/06/2018	02/02/2019	02/02/2019	82

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Women Empowerment Personality Development	21/08/2018	21/08/2018	57	45
Social Awareness Rally on Gender Equity	19/01/2019	19/01/2019	60	40
Awareness Programme/Screening of Movie	08/03/2019	08/03/2019	25	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Tree Plantation 2. Cleanliness of College Campus 3. Plastic Free Campus 4. Ozone Day Celebration 5. Awareness to save energy through extension lecture, drama and dance by Electricity Department, Kalanaur 6. Smoking free campus 7. Bio-Pit

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	01/08/2018	61	Swachchta Pakhwara	Cleanliness drive in the College and students were inspired to maintain cleanliness	87
2018	1	1	30/08/2018	5	Tree Plantation (University Outreach Programme in collaboration with NSS)	Tree plantation drive at village Anwal to combat environmental issues	96
2018	1	1	31/08/2018	5	Van Mohatsav	Tree plantation in College campus	59
2019	1	1	19/01/2019	4	Social Awareness Rally in adopted village Anwal	Awareness about social issue such as evil of such as dowry system, significance of cleanliness	60
2019	1	1	08/04/2019	6	Blood Donation	Blood Donation camp was	66

organised
and
raised
awareness
about the
benefits
of
donating
blood
regularly

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Lecture delivered by Advocate Sh. Rajbir Kashyap	06/03/2019	06/03/2019	80
Celebration of Gandhi Jayanti	03/10/2018	03/10/2018	60
Prayer and National Anthem	23/08/2018	15/04/2019	200
Celebration of Independence Day	15/08/2018	15/08/2018	350
Hawan Ceremony on the commencement of New Session	16/07/2018	16/07/2018	310
Value based lecture by the teacher on Foundation Day of the Institution	29/01/2019	29/01/2019	200
Lecture delivered by A.N.O. to the NCC Cadets on Character Building, Civil Responsibilities, Unity in Diversity etc	28/09/2018	28/09/2018	44

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation 2. Replacing bulbs and tube lights with LED bulbs tube lights 3. Segregation of waste (dry and wet) 4. Cleanliness drive in college campus and surrounding areas under Swachh Bharat Abhiyan 5. Encourage the students to use dustbins which have been placed at various places in the College campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Chhatra Utkarsh Yojna for the needy students and Gasha Scholarship for the meritorious students. 2. Blood Donation Camp is organized every year. 3. Value based lecture by one teacher on Foundation Day. 4. Extension lectures on Voter-Awareness. 5. Social Upliftment of adopted village Anwal. 6. Morning Prayer 7. Proctorial Duties 8. Mentoring 9. Lesson Plan 10. Hawan Ceremonies

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.sjkckalanaur.com>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Deeply inspired by the desire to impart higher education to the youth of backward region in the periphery of Kalanaur, the land of 'Religious Ashram', Brahmleen Mahant Jamna Dass Ji Maharaj laid down the stone of Sat Jinda Kalyana College in 1971. With the motto of 'Vidya-Vivek-Vikas', the College has been a path finder for the people of this area and pioneer in imparting free education to the girl students. The College has always endeavored not only to produce degree holders but to nurture good and responsible citizens. In the era of commercialism and materialism, S.J.K.College as an institution takes responsibility of including value system of highest order in the students. In nutshell, the institution in tune with its motto, aims for the overall development of the youth. The holy dip in the 'Triveni' of 'Vidya-Vivek-Vikas' enables the students of S.J.K.College to lead a righteous life. Keeping in view the above, the staff along with the Principal visits the remote villages in the vicinity and not only motivate but also convince the parents to send their wards, especially their daughters, to pursue higher studies. The parents with low social - economic status are also assured and provided financial assistance.

Provide the weblink of the institution

<http://www.sjkckalanaur.com>

8.Future Plans of Actions for Next Academic Year

1. Celebration of Golden Jubilee year of the Institution. 2. Completion of Auditorium and construction/renovations of boundary wall. 3. New courses to be introduced. 4. Construction of Multipurpose hall. 5. To make the campus wi-fi enabled. 6. Internet facility with increased bandwidth. 7. Smart class rooms. 8. Faculty Development Programme/Seminars/Workshops to be organized. 9. Use of MOOCs, SWYAM, e-pathshala. 10. Solar Panels to be installed in College. 11. Water harvesting.