The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Sat Jinda Kalyana College, Kalanaur

1.2 Address Line 1

> Sat Jinda Kalyana College, Kalanaur

Address Line 2

> Rohtak-Bhiwani Road

City/Town

> Kalanaur

State

> Haryana

Pin Code

> 124113

Institution e-mail address

> sjkc@rediffmail.com

Contact Nos.

> 01258-222439, 8607022439

Name of the Head of the Institution:

> Dr. Naresh Kumar Dua

Tel. No. with STD Code:

> 01258-222439

Mobile:

> +919812172616

Name of the IQAC Co-ordinator:

Dr. R.K.Bhaskar

Mobile:

+919416495934

IQAC e-mail address:

sjkc@rediffmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

HRCOGN10274

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

--

1.5 Website address:

www.sjkckalanaur.com

Web-link of the AQAR:

http://www.sjkckalanaur.com/AQAR 2016-17.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	71.10	2003	5 Years
2	2nd Cycle	B	2.48	2015	5 Years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

05/09/2012

1.8 AQAR for the year *(for example 2010-11)*

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. AQAR   02-11-2017   (DD/MM/YYYY)
  ii. AQAR_____ _____ (DD/MM/YYYY)
 iii. AQAR_____ _____ (DD/MM/YYYY)
 iv. AQAR_____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ☑ No ☐

Constituent College   Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution   Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑ Men ☐ Women ☐

                 Urban ☐ Rural ☑ Tribal ☐

Financial Status   Grant-in-aid ☐ UGC 2(f) ☑ UGC 12B ☑

          Grant-in-aid + Self Financing ☑ Totally Self-financing ☐

1.11 Type of Faculty/Programme

     Arts ☑   Science ☐ Commerce ☑ Law ☐   PEI (Phys Edu) ☐

    TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

    Others (Specify)   .   BCA, PGDCA

1.12 Name of the Affiliating University (*for the Colleges*)   M.D.UNIVERSITY, ROHTAK

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc N/A

Autonomy by State/Central Govt. / University [ ]

University with Potential for Excellence [ ]   UGC-CPE [ ]

DST Star Scheme [ ]   UGC-CE [ ]

UGC-Special Assistance Programme [ ]   DST-FIST [ ]

UGC-Innovative PG programmes [ ]   Any other (*Specify*) [ ]

UGC-COP Programmes [ ]

2. IQAC Composition and Activities

2.1 No. of Teachers | 5 |

2.2 No. of Administrative/Technical staff | 1 |

2.3 No. of students | 4 |

2.4 No. of Management representatives | 2 |

2.5 No. of Alumni | 3 |

2. 6 No. of any other stakeholder and
    community representatives | 1 |

2.7 No. of Employers/ Industrialists | 1 |

2.8 No. of other External Experts | 2 |

2.9 Total No. of members | 19 |

2.10 No. of IQAC meetings held | 06 |

2.11 No. of meetings with various stakeholders: No. | Nil | Faculty | 03 |

Non-Teaching Staff Students | 01 | Alumni | 01 | Others | 01 |

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑

       If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. | 02 | International | ☐ | National | 2 | State | ☐ | Institution Level | ☐ |

   (ii) Themes

   Economics : Emerging Issues in the financial sector of India

   Psychology : Health Promoting Life Styles

2.14 Significant Activities and contributions made by IQAC

- Two National Seminars (Psychology & Economics)
- Prize Distribution

2.15 Plan of Action by IQAC/Outcome

   The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Yoga Camp	Activity Completed
Talent Hunt	Done
Youth Festival (Zonal)	Done
Inter Zonal Youth Festival	Done
Blood Donation Camp	Done
NSS/NCC Camps	Done
Parent Teacher Meeting	Done
Inter College Competition	Done
Tree Plantation	Done
Sports Meet	Done
Prize Distribution function	Done
Alumni Meet	Done
Other activities e.g. Organised by Cells/Societies/Club	Done

   * Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☑   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Discussed and finalised

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02		01 (BCA)	
PG Diploma			01 (PGDCA)	
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02		02	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options   Core
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	
Annual	01

1.3 Feedback from stakeholders*   Alumni ☑   Parents ☑   Employers ☐   Students ☐
   (On all aspects)

   Mode of feedback   :   Online ☐   Manual ☑   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. N/A

As per University norms

1.5 Any new Department/Centre introduced during the year. If yes, give details.   N/A

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	09	09	--	--

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
04	05							04	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

--	--	05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	03	--
Presented papers	01	09	--
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Smart Class Rooms

2.7 Total No. of actual teaching days
during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

As per Univ. norms

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

01		

2.10 Average percentage of attendance of students

65%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total No. of students appeared	Division				
		Distinction	I	II	III	Pass%
B.A. Ist Semester	161	--	32	18	03	32.91%
B.A. IIIrd Semester	66	--	15	10	01	39.39%
B.A. Vth Semester	48	--	05	04	01	20.83%
B.Com. Ist Semester	42	--	15	06	--	50.00%
B.Com. IIIrd Semester	37	--	23	04	--	72.97%
B.Com. Vth Semester	26	--	16	05	--	80.77%
BCA Ist Semester	05	--	03	--	--	60.00%
BCA IIIrd Semester	--	--	--	--	--	0.00%
BCA Vth Semester	02	--	--	--	--	0.00%
B.A. IInd Semester	145	--	19	15	--	23.45%
B.A. IVth Semester	67	--	14	02	--	23.88%
B.A. VIth Semester	45	--	23	02	--	55.55%
B.Com. IInd Semester	42	--	20	07	--	64.28%
B.Com. IVth Semester	35	--	12	04	--	45.71%
B.Com. VIth Semester	26	--	13	04	--	65.38%
BCA IInd Semester	05	--	--	--	--	0.00%
BCA IVth Semester	--	--	--	--	--	--
BCA VIth Semester	02	--	02	--	--	100.00%
PGDCA	--	--	--	--	--	--

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

 Through Discussion

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	03
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	03
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	04	02	--
Technical Staff	02	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

NIL

3.2   Details regarding major projects   N/A

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects   N/A

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals	01		
Non-Peer Review Journals	02		
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [0.638 & 1.250]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the				

University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [   ]   Chapters in Edited Books [   ]   N/A

ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from   N/A

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [Aided]

3.10 Revenue generated through consultancy [NIL]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	NIL	02	NIL	NIL	NIL
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [08]

3.13 No. of collaborations   International [   ]   National [   ]   Any other [   ]   N/A

3.14 No. of linkages created during this year [N/A]

3.15 Total budget for research for current year in lakhs :   N/A

From Funding agency [   ]   From Management of University/College [   ]

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

N/A

3.17 No. of research awards/ recognitions   received by faculty and research fellows   NIL
     Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution   [   ]   NIL
     who are Ph. D. Guides
     and students registered under them   [   ]

3.19 No. of Ph.D. awarded by faculty from the Institution   [   ]   NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

     JRF [   ]   SRF [   ]   Project Fellows [   ]   Any other [   ]   NIL

3.21 No. of students Participated in NSS events: NIL

                                    University level [   ]   State level [   ]

                                    National level [   ]   International level [   ]

3.22 No. of students participated in NCC events:

                                    University level [37]   State level [   ]

                                    National level [35]   International level [   ]

3.23 No. of Awards won in NSS: NIL

                                    University level [   ]   State level [   ]

                                    National level [   ]   International level [   ]

3.24 No. of Awards won in NCC:

                                    University level [08]   State level [   ]

                                    National level [   ]   International level [   ]

3.25 No. of Extension activities organized

     University forum [02]   College forum [03]

     NCC [03]   NSS [12]   Any other [   ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

   * Talent Hunt

   * Yoga Camp

   * Prize Distribution Function

   * Inter College Competition (Organised in the College)

   * Tree Plantation

   * Blood Donation Camp

   * Inter College Competitions (Participated in other Colleges)

   * Sports Meet

   * Youth Festival (Zonal)

   * Inter Zonal Youth Festival

   * Educational Tour

   * Parent Teacher Meeting

   * Alumni Meet

   * NCC/NSS Camps

   * Other activities i.e. organised by Cells/Societies/Clubs

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8 Acres			8 Acres
Class rooms	12			12
Laboratories	04			04
Seminar Halls	01			01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	03			03
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

> YES

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8074	689134.00	1108	216229	9182	905363
Reference Books	--	--	--	--	--	--
e-Books	--	--	--	--	--	--
Journals	02	240	--	--	02	240
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Magazine	17	14780	--	--	17	14780
Newspaper	9	12000			9	12000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet Connections	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	22	15	06	--	--	05	--	02
Added	--	--	--	--	--	--	--	--
Total	22	15	06	--	--	05	--	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Computer and Internet access for students and teachers

4.6 Amount spent on maintenance in lakhs :

i) ICT   --

ii) Campus Infrastructure and facilities   142252.00
     Generator-Diesel & Maintenance

iii) Equipments   3900.00
     Computers

iv) Others   641310.00

Total :   787462.00

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

NIL

5.2 Efforts made by the institution for tracking the progression

NIL

5.3 (a) Total Number of students

UG	PG	Ph. D.	PGDCA
420	--	--	--

(b) No. of students outside the state

--

(c) No. of international students

--

Men

No	%
175	41.67%

Women

No	%
245	58.33%

Last Year 2015-16						This Year 2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
191	68	--	60	--	319	251	92	--	77	--	420

Demand ratio   Dropout %   12.61%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Remedial Classes & Coaching for Competitive examinations sponsored by UGC

No. of students beneficiaries

211

5.5 No. of students qualified in these examinations   NIL

| NET | | SET/SLET | | GATE | | CAT | |
| IAS/IPS etc | | State PSC | | UPSC | | Others | |

5.6 Details of student counselling and career guidance

- Extension lecture organised on Career Planning, use of Social sites and women empowerment

- Organised counselling week

No. of students benefitted | 200 |

5.7 Details of campus placement   N/A

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

Slogan writing, College competition, Declamation and Essay Writing competition on women related issues

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 72 | National level | | International level | |

No. of students participated in cultural events

State/ University level | 55 | National level | | International level | |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 01 | National level | 03 | International level | 01 |

Cultural: State/ University level | 12 | National level | -- | International level | -- |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	20	11880.00
Financial support from government	94	622304.00
Financial support from other sources	03	25200.00
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level | | National level | | International level | |

Exhibition: State/ University level | 03 | National level | | International level | |

5.12   No. of social initiatives undertaken by the students | 12 |

5.13 Major grievances of students (if any) redressed: _____N/A_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> Vision : Vidya Vivek Vikas
>
> Mission : Unpliftment of Academic and Social standards of the students

6.2 Does the Institution has a management Information System

> Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1   Curriculum Development

> As per University system

    6.3.2   Teaching and Learning

> Remedial and Coaching classes of different disciplines

    6.3.3   Examination and Evaluation

> As per University system

    6.3.4   Research and Development

> N/A

    6.3.5   Library, ICT and physical infrastructure / instrumentation

> Library ICT and play social infra/instrumentation was available

    6.3.6   Human Resource Management

> Give permission for Research Activities

6.3.7   Faculty and Staff recruitment

> As per University/Haryana Govt. norms

6.3.8   Industry Interaction / Collaboration

> Educational Tour of B.Com.II & III for industrial visit to IDC, Rohtak

6.3.9   Admission of Students

> As per University norms

6.4 Welfare schemes for

Teaching	Loans from Misc. fund
Non teaching	Loans from Misc. fund
Students	Scholarships & financial assistance to needy students & Book bank facility

6.5 Total corpus fund generated

> N/A

6.6 Whether annual financial audit has been done   Yes [✓]   No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	M.D.University, Rohtak	Yes	Bursar
Administrative	Yes	C.A.		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [✓]

For PG Programmes   Yes [ ]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

Alumni meet was organised on 23.04.2017. 50 participation attended the meet

6.12 Activities and support from the Parent – Teacher Association

Parent Teacher meeting was organised on 25.09.2016

6.13 Development programmes for support staff

Loan from Misc. Fund

Dresses

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation

Bio-Pit

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Scheme for the welfare of students named "Nk= mRd"kZ ;kstuk" has been initiated.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> Regular staff meetings are held and minutes are maintained

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. "Nk= mRd"kZ ;kstuk" for the welfare of students
>
> 2. Payment to students for work performed for college under Earned While you Learn scheme.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Tree plantation in College and Anwal Village (adopted)

7.5 Whether environmental audit was conducted?　　Yes ☐　No ✓

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> Strengths : Women education, Pollution free environment, Religious background
>
> Weaknesses : Transportation, Low strength of Students
>
> Opportunities : New Courses for UG/PG/Skill Development Courses
>
> Threats : Competition from nearby Colleges of Urban Areas.

8. **Plans of institution for next year**

> To introduce :
>
> 1. Inter College Fest.
>
> 2. Sports Meet

Dr. R.K.Bhaskar　　　　　　　　　　　　　　Dr. Naresh Kumar Dua
Coordinator, IQAC　　　　　　　　　　　　　Chairperson, IQAC

_____***_____