



Sat Jinda Kalyana College, Kalanaur

NH 709, Kalanaur Kalan, (Rohtak) Haryana 124113

Contact : 01258 222 439(Off.), +91-8607022439(Mb.)

Email : sjkc@rediffmail.com, Website : www.sjkc.ac.in

NAAC ACCREDITATION -2022 Cycle 3

CRITERION 6

Governance, Leadership and Management

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

1. Photographs of infrastructural and other facilities for teaching and non-teaching staff
2. Supporting documents for other welfare schemes

Submitted to



National Assessment and Accreditation Council

Sat Jinda Kalyana College, Kalanaur (Rohtak)

Infrastructural Facilities for the Teaching Staff:



Air-conditioned Staff Room with Individual Lockers for Storage

Sat Jinda Kalyana College, Kalanaur (Rohtak)



Hotcase



Fridge

Sat Jinda Kalyana College, Kalanaur (Rohtak)



PC with Internet Connection

Sat Jinda Kalyana College, Kalanaur (Rohtak)



Canteen Facility

Sat Jinda Kalyana College, Kalanaur (Rohtak)



Parking Area with Shed

Sat Jinda Kalyana College, Kalanaur (Rohtak)



Gymnasium

Sat Jinda Kalyana College, Kalanaur (Rohtak)



Library

Sat Jinda Kalyana College, Kalanaur (Rohtak)



E Resource Access Point

Sat Jinda Kalyana College, Kalanaur (Rohtak)



First Aid Room

Sat Jinda Kalyana College, Kalanaur (Rohtak)



Retirement Parties are organized for the staff



SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK) CASH VOUCHER

Voucher No. 100 (Misc. Fund M/c) Dated 8.2.2017

Debit	<u>Loan M/c. Sh. Omesh Kumar</u>	<u>60000</u>	<u>10</u>
	<u>Loan M/c. Sh. Gautam</u>	<u>20000</u>	<u>10</u>
To amt. paid vide Ch. No. 136114 dt. 8.2.16 of Rs. 60000/-			
to Sh. Omesh Kumar, Asst. Prof. Skt. & Ch. No. 136115 dt. 8.2.17			
of Rs. 20,000/- to Sh. Gautam, L.A. as refundable			
loan out of Misc. Fund M/c and as per application			
are attached herewith to the voucher			
Credit	<u>Uco Bank, Kalanaur</u>	<u>80000</u>	<u>10</u>
	<u>By amt. as above</u>		
		<u>80000</u>	<u>10</u>

Amount in words Eighty thousand only ————

M. Shanul
Accountant 8/2/17

Shank
Bursar

Sanjay
Principal

Received a sum of Rs.
(Rs. only)
from the Principal, Sat Jinda Kalyana College, Kalanaur (Rohtak)
on account of

Rs.

Payee's Signature

Hon'ble Principal Madam Je.

No previous loan is outstanding

M. Shanul

Amount Received
Ch. No. 136115 of
Rs. 20000/- dt. 8.2.17

Coordinator
IQAC
S.J.K. College, Kalanaur

Principal
Sat Jinda Kalyana College
Kalanaur (Rohtak) Haryana

सोना मे

प्रोफेसर महोदय जी,
सह जीवित कल्याण कॉलेज,
कलनाूर (रोहतक)

मित्र - मित्र / Fund से Loan लेने हेतु
महोदय जी,

सह शीतल निवेदन यह है कि मुझे बरेल - न
के लिए अपनी ही सहायता के उद्देश्य से
मुझे मित्र / Fund से 20,00 (Twenty Thousand)
रुपये की राशि के लिए अपना Loan बस करने के
लिए सह मुझे आपकी मदद देना है।

सहचरता

दिनांक 08/02/2017

Witness

Signature
L. S. Sam
L. A. Begam
S. J. K College
Kalanaur (Rohtak)

Signature
Com. Lab. Assst.
S. J. K College
Kalanaur (Rohtak)

last installment
of Rs 2917/- Dec 17
08/02/17

Amiable Principal Madamji.
No previous loan is outstanding
M. Sam
08/02/17

Received
CH. M. B. G. S. O.
Rs. 29000/- at 08/02/17
@ 11/02/17

Allowed
Signature
08.02.17

Coordinator
IQAC
S.J.K. College, Kalanaur

Principal
Sat Jinda Kalyana College
Kalanaur (Rohtak) Haryana

Dated
08-02-2017

To
The Principal,
SJK College,
Kalanaur

Sub - Application for loan

Res. Mem.

Kindly sanction me a loan of
Rs. 60,000 out of misc. fund in connection
with my domestic needs. I will be thankful
to you.

Humble Principal Madamji

No previous loan is outstanding.

M. Gaurav

8/2/17

Yours faithfully

Umesh Kumar

(Umesh Kumar)

(Asst. Prof. of SJK)

Allowed
S. B. Saccudra
08-02-17

Coordinator
IQAC
S.J.K. College, Kalanaur

I have received cheque no. 136114
of Rs. 60,000/- dated 8/2/17
Umash Kumar

Principal
Sat Jinda Kalyana College
Kalanaur (Rohtak) Haryana

6.3.1A08022017

2.83

The Principal
S.J.K. College Kalanaur

Subject: Maternity Leave

R/Sir

I am approaching the third trimester (28th week) of my pregnancy. My due date is 16th January 2020. My doctor has advised me complete bed rest because of high risk pregnancy with placenta previa. Kindly sanction me maternity leave for six months (From 6th November 2019 to 5th May 2020). A certificate from my doctor is attached herewith. I shall be thankful to you.

Regards,

Mamta

6th Nov 2019

(Dr. Mamta Rani)

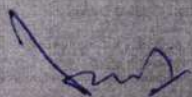
Assistant Prof. of

Pol. Sc. Arts

Dr. Secretary

S.J.K. College, Governing Body

Kalanaur



Coordinator
IQAC

S.J.K. College, Kalanaur

Sh. H.S. Sharma

Sat. Jinda Kalyan College
Kalanaur (Rohini) Haryana



Dr. Deepti Jain

M.D. (Obs. & Gynae) FICOG

Regn. No. HN 639

SCF-10-11, HUDA Complex,
Rohtak Phone : 252823
Consultation Hours :
10.30 a.m. to 3.30 p.m.

Dated 4/11/19

Certified that Mrs Namta Rani
having
is 28 wks pregnancy with placenta
previa. She is advised bedrest
again

Dr. DEEPTI JAIN

M.D. (Obs. & Gynae)

Regd. No. HN639

Coordinator
IQAC

S.J.K. College, Kalanaur

Principal

Sat Jinda Kaiyana College
Kalanaur (Rohtak) Haryana

The Principal
SJK College Kalanaur

Subject: Leave application for medical termination
of pregnancy.

R/sir

With due regards, it is to state that I have
suffered from medical termination of pregnancy
of 19+ weeks on 2nd October, 2017. Due to this
unfortunate moment, my health is improper
and I am not able to come to the college.
According to the Maternity Benefits Act, a
female worker is entitled to six weeks
leave.

Kindly sanction me leave for the same as
per rules. I shall be thankful to you.

Medical certificate issued by the doctor is
attached herewith in original.

Sincerely

Manita

23/10/2017

(Dr. Manita Rani)

Asstt Prof of Pol. Sc.

Coordinator
IQAC

S.J.K. College, Kalanaur

Principal
Sat Jinda K... College
Kalanaur (R...)

Name of Article

वस्तु का नाम

Dyeing Cloth / Loi / ~~नदी~~ ~~नदी~~ ~~नदी~~
clothing cloth V Staff

Date	PARTICULARS	Bill No.	Receipt	Issue	Balance	Remarks
दिनांक	विवरण	बील नं.	प्राप्ति	देय	बाकी	टिप्पणी
21/12/16	श्री रामचरण नैपथी प्रसाद मल्ल मार्ट, रोहतक	2423 11/3/16	15 mtr. @ Rs. 30/- =	450/-	Used for laundry	6
23/11/16	Ram Textiles Main Bazar Kalanaur	545 15/11/16	01 lot @ Rs. 825/-		Issued to Sh. Ramesh Arora, 10% discount	
21/11/17	पूजा टेक्सटाइल, 21, माल मल्ल मार्ट, रेलवे रोड, रोहतक	307 23/10/17	20 mtr. @ Rs. 25/- per mtr =	500/-	Used for laundry	Compani
14/11/17	All India Handloom Emporium Civil Road, Rohatki	5192 9/11/17	10 P. Single white Bedsheet @ Rs. 225/- each =	2250/-		
21/12/17	Deepak's General Store Jung Market, Main Road Kalanaur (Rohatki)	939 21/12/17	10 P. Jari @ Rs. 700/- each =	7000/-	Issued to 8. Mrs. Savita 9. Sh. Rohit 10. Sh. Satish K. 21/12/17	1. Sh. Tejpal Jagan 2. Sh. Vinod Kumar 3. Sh. Gaurav 4. Sh. Chander 5. Sh. Shyam Lal 6. Sh. Gaurav 7. Sh. Sangar
08/12/18	Pooja Textiles Shree Cloth Market, Rohatki No. 11/1	No. Nil Dt: 04/01/19	21 mtr @ Rs. 30/- per mtr =	630/-	Used for laundry	
19/11/18	Harish Handloom Emporium Main Bazar, Kalanaur	No 81 26/10/18	30 mtr Dyeing cloth @ Rs. 50/- per mtr =	1500/-		
07/12/19	M.P. Cloth Hope, Main Bazar, Kalanaur	1847 4/12/19	01 Lot @ Rs. 150/-			
18/12/21	Deep fashions, near S.J.K. Market, Kalanaur 920218341	Nil Dec. 20	10 P. Jacket @ Rs. 1000/- each =	10000/-	Issued to 2. G. S. Sani 3. Gaurav Kumar 4. Chander 5. Ashish K. 6. Gaurav 7. Shyam 8. Ramesh 9. Satish K.	Principal Dal Jinda Kalyana College Kalanaur (Rohatki) Haryana

Coordinator

IQAC

S.J.K. College, Kalanaur

6.3.1A01072016

SALARY/NPS BILL OF TEACHING STAFF FOR THE MONTH OF DECEMBER, 2021

SJKE/

/21-22 dated

S.	NAME	DESIG.	DATE OF BIRTH	DATE OF APP	DATE OF RET.	Pay Band	Basic Pay	GP	SP. B.P.	Total BP+GP	ADA 28	HRA	Spl. Pay	NPS 10% (BP+ADA)	Grand Total	95% Grant	5% M.Sh.	PF	1-TAX	GIP	20% NPS (10% G & 10E)	T.DED	NET PAY	5% Mgt. Share	SB AC	PF
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)	(23)	(24)	(25)	(27)	(28)
	TEACHING STAFF																									
1	DR.R.K.BHASKAR	" Com	17.09.1963	30.07.86	30.09.2023	--do--	204700	0		204700	57316	7157			269173			20470	73500	105		94075	175098	1024	02750100008639	02750100009551
2	MRS.URMIL DALAL	" Geo	14.03.1962	27.08.87	31.03.2022	--do--	204700	0		204700	57316	7157			269173			20470	73500	105		94075	175098	1024	02750100009059	02750100010404
3	DR.SUSHMA SHARMA	" Psy	07.12.1962	31.10.91	31.12.2022	--do--	204700	0		204700	57316	0			262016			20470	71000	105		91575	170441	1024	02750100011363	02750100015146
4	DR.RITU LALL	" Hist.	01.07.1966	14.12.96	30.06.2026	--do--	176500	0		176500	49420	6242			232162			17650	58000	105		75755	156407	883	02750100016379	02750100017278
	After 01.01.2006																									
					TOTAL		790600	0	0	790600	221368	20556	0	0	1032524	0	0	79060	276000	420	0	355480	677044	3953		
5	DR.NARESH KUMAR DUA	PRINCIPAL	10.08.1974	25.09.17	31.08.2034	37400-67000	162300	0	0	162300	45444	4883	2000	20774	235401			0	55000	105	41548	96653	138748		02750110087237	02750110087244
6	DR.SHALINI SHARMA	Asstt. Prof.Eng.	13.07.1977	29.01.07	31.07.2037	15600-39100	92500	0	0	92500	25900	0		11840	130240			0	18000	105	23680	41785	88455		02750100020988	02750110028797
7	SH.GURVINDER SINGH	Assoc. Prof.Math	21.08.1978	29.01.07	31.08.2038	--do--	135300	0	0	135300	37884	3113		17318	193615			0	36000	105	34636	70741	122874		02750100020987	02750110028780
8	DR. MAMTA RANI	Asstt. Prof.P.Sc	15.03.1980	29.01.07	31.03.2040	--do--	139400	0	0	139400	39032	3226		17843	199501			0	40000	105	35686	75791	123710		02750100020989	02750110028803
9	DR. VIKAS KUMAR	Assoc. Prof.Hindi	30.12.1974	08.07.08	31.12.2034	--do--	135300	0	0	135300	37884	3026		17318	193528			0	36000	105	34636	70741	122787		02750110006689	02750110029695
10	DR.DEEPA JUNEJA	Asstt. Prof.Eco	20.10.1979	08.07.08	31.10.2039	--do--	89800	0	0	89800	25144	3286		11494	129724			0	17500	105	22988	40593	89131		02750110000632	02750110029688
11	DR.POONAM ADHLAKHA	" Math	03.10.1982	18.07.13	31.10.2042	--do--	75300	0	0	75300	21084	2505		9638	108527			0	6500	105	19276	25881	82646		02750110050019	02750110055823
12	DR. SATISH NARWAL	" Math	05.07.1985	18.07.13	31.07.2045	--do--	77600	0	0	77600	21728	2505		9933	111766			0	12500	105	19866	32471	79295		02750110050194	02750110055816
13	DR. MANASA RAI	" Eng	03.07.1985	06.09.13	31.07.2045	--do--	75300	0	0	75300	21084	2505		9638	108527			0	11000	105	19276	30381	78146		02750110050798	02750110057704
14	DR. UMESH KUMAR	" Skt.	23.11.1988	22.01.14	30.11.2048	--do--	75300	0	0	75300	21084	2432		9638	108454			0	11500	105	19276	30881	77573		02750110057711	02750110058558
15	DR. SUMAN	" Geo	12.02.1981	29.08.18	28.02.2041	--do--	63000	0	0	63000	17640	2160		8064	90864			0	8000	0	16128	24128	66736		02750110092095	
16	SH. HARISH CHANDER	" Com	18.03.1994	29.08.18	31.03.2054	--do--	63000	0	0	63000	17640	2160		8064	90864			0	8000	0	16128	24128	66736		02750110092125	
17	MS. PAYAL GULATI	" Com	29.06.1994	29.08.18	30.06.2054	--do--	63000	0	0	63000	17640	2160		8064	90864			0	8000	0	16128	24128	66736		02750110092118	
18	SH. RAJ KUMAR VATS	Librarian	05.04.1978	29.08.18	30.04.2038	--do--	63000	0	0	63000	17640	2160		8064	90864			0	8000	0	16128	24128	66736		02750110074671	
19	DR. KRISHAN KUMAR	" Phy. Edu.	11.02.1977	05.11.18	28.02.2037	--do--	63000	0	0	63000	17640	2160		8064	90864			0	8000	0	16128	24128	66736		02750110092194	
20	DR. AANCHAL	" Computer	23.05.1990	27.07.19	31.05.2050	--do--	61200	0	0	61200	17136	2160		7834	88330			0	6500	0	15668	22168	66162		02750110098257	
							1434300	0	0	1434300	401604	40441	2000	183588	2061933	0	0	0	290500	1050	367176	658726	1403207			
					GRAND TOTAL		2224900	0	0	2224900	622972	60997	2000	183588	3094457	2939734	154723	79060	566500	1470	367176	1014206	2080251	3953		

(RUPEES THIRTY LACS NINETY FOUR THOUSAND FOUR HUNDRED & FIFTY SEVEN ONLY)

- CERTIFIED THAT THE POST FOR WHICH SALARY HAS BEEN CLAIMED IN THE BILL ARE SANCTIONED BY STATE GOVT.
- CERTIFIED THAT THE PAY SCALES AND RATE OF ALL OTHER ALLOWANCES CLAIMED IN THE BILL ARE AS APPROVED BY THE STATE GOVT.
- CERTIFIED THAT THE SALARY OF THE EMPLOYEE WHO PROCEEDED ON LONG LEAVE AFTER THE SUBMISSION OF PRE.BILL HAS BEEN ADJ.ACCORDINGLY
- CERTIFIED THAT THE SALARY FOR THE PERIOD FOR WHICH ANY EMPLOYEE WAS ABSENT OR OTHERWISE HAD ABSTAINED FROM WORK HAS'NT BEEN CLAIMED.
- CERTIFIED THAT PERSONAL PAY AND ADVANCE INCREMENT NOT SANCTIONED BY THE STATE GOVT.HAVE NOT BEEN CLAIMED.
- CERTIFIED THAT THE LEAVE OF THE EMPLOYEES, WHOSE LEAVE SALARY HAS BEEN CLAIMED, HAS ALREADY BEEN SANCTIONED.
- THE SALARY BEING PAID TO THE EMPLOYEE IS SUBJECT TO THE AUDIT
- THE DEDUCTIONS ARE OF PROVISIONAL NATURE, HOWEVER, ANY DEDUCTION WHICH MAY BE NECESSITATED LATER ON WILL BE MADE IN THE BILLS OF SUBSEQUENT MONTHS.
- CERTIFIED THAT INCOME TAX HAS BEEN DEDUCTED AS PER THE ANNUAL SALARY INCOME OF THE EMPLOYEES.
- CERTIFIED THAT NONE OF THE TEACHERS/EMPLOYEES, WHOSE SALARY IS BEING CLAIMED IN THIS BILL IS WORKING/IMPARTING INSTRUCTIONS IN ANY OF THE VOCATIONAL COURSES/OTHER COURSES OR WORKING IN ANY OTHER INST.BEING RUN BY MGT.UNDER SELF FINANCING SCHEME, UGC SPONSERED SCHEME, GRANT-IN-AID & OTHERWISE
- CERTIFIED THAT RS..... IS BALANCE IN THE SALARY A/C NO.8750 (UCO BANK, KALANAUR) TILL DATE.

(i) 5% of 10% of CPF(M) Share in previous month is RS.

3953.00

(ii) 5% of 10% of CPF(M) Share in Current month is RS.

3953.00

Coordinator
IQAC
S.J.K. College, Kalanaur

P.T.O.

Gen. Secy
S.J.K. College
Kalanaur (Rohtak) Haryana

Principal
Sat Jinda Kalyana College
Kalanaur (Rohtak) Haryana

6-3-1A 01/12/2021

SALARY/NPS BILL OF NON-TEACHING STAFF FOR THE MONTH OF DECEMBER, 2021

SJKC/

/21-22 dated

S. No.	NAME	DESIG.	DATE OF BIRTH	DATE OF APP.	DATE OF RET.	PAY BAND	Basic Pay	GP	Total BP+DP	ADA 28	HRA	SPL. PAY	NPS 10% (BP+ADA)	GRAND TOTAL	95% Grant	5% M.Sh.	PF	I-TAX	GIP	20% NPS (10% G & 10E)	T.DED	NET PAY	5% Mgt. Share	SB AC	PF
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)	(23)	(24)	(25)	(26)
	NON-TEACHING STAFF																								
1	SH.SANJAY KUMAR	CLERK	22.03.1970	09.10.1998	31.03.2030	5200-20200	36100	0	36100	10108	1153	--		47361			3610	0	30		3640	43721	181	02750100017192	02750100017966
	AFTER 01.01.2006				TOTAL		36100	0	36100	10108	1153	0	0	47361	0	0	3610	0	30	0	3640	43721	181		
2	SH. NARESH KUMAR	CLERK	30.09.1980	20.11.2015	30.09.2040	5200-20200	23800	0	23800	6664	805	--	3046	34315			--	--	30	6092	6122	28193	0.00	02750110014066	02750110081020
3	SH. HEMANT	CLERK	03.02.1977	20.11.2015	28.02.2037	--DO--	23800	0	23800	6664	805	--	3046	34315			--	--	30	6092	6122	28193	0.00	02750100015314	02750110081037
4	SH.JAGDEEP KUMAR	LIB.REST.	16.09.1977	04.02.2013	30.09.2037	--DO--	25200	0	25200	7056	855	--	3226	36337			--	--	30	6452	6482	29855	0.00	02750110023266	02750110049310
5	SH.GAURAV NIGAWAN	PEON	15.09.1990	14.01.2013	30.09.2050	4440-7440	20200	0	20200	5656	683	--	2586	29125			--	--	15	5172	5187	23938	0.00	02750110042830	02750110047576
	TOTAL						93000	0	93000	26040	3148	0	11904	134092	0	0	0	0	105	23808	23913	110179	0		
	GRAND TOTAL						129100	0	129100	36148	4301	0	11904	181453	172380	9073	3610	0	135	23808	27553	153900	181		

(RUPEES ONE LAC EIGHTY ONE THOUSAND FOUR HUNDRED & FIFTY THREE ONLY)

1 CERTIFIED THAT THE POST FOR WHICH SALARY HAS BEEN CLAIMED IN THE BILL ARE SANCTIONED BY STATE GOVT.

2 CERTIFIED THAT THE PAY SCALES AND RATE OF ALL OTHER ALLOWANCES CLAIMED IN THE BILL ARE AS APPROVED BY THE STATE GOVT.

(i) 5% of 10% of CPF(M) Share in previous month is RS.

181.00

3 CERTIFIED THAT THE SALARY OF THE EMPLOYEE WHO PROCEEDED ON LONG LEAVE AFTER THE SUBMISSION OF PRE.BILL HAS BEEN ADJ.ACCORDINGLY

(ii) 5% of 10% of CPF(M) Share in Current month is RS.

181.00

4 CERTIFIED THAT THE SALARY FOR THE PERIOD FOR WHICH ANY EMPLOYEE WAS ABSENT OR OTHERWISE HAD ABSTAINED FROM WORK HASN'T BEEN CLAIMED.

5 CERTIFIED THAT PERSONAL PAY AND ADVANCE INCREMENT NOT SANCTIONED BY THE STATE GOVT.HAVE NOT BEEN CLAIMED.

6 CERTIFIED THAT THE LEAVE OF THE EMPLOYEES, WHOSE LEAVE SALARY HAS BEEN CLAIMED, HAS ALREADY BEEN SANCTIONED.

7 THE SALARY BEING PAID TO THE EMPLOYEE IS SUBJECT TO THE AUDIT

8 THE DEDUCTIONS ARE OF PROVISIONAL NATURE, HOWEVER, ANY DEDUCTION WHICH MAY BE NECESSITATED LATER ON WILL BE MADE IN THE BILLS OF SUBSEQUENT MONTHS.

9 CERTIFIED THAT INCOME TAX HAS BEEN DEDUCTED AS PER THE ANNUAL SALARY INCOME OF THE EMPLOYEES.

10 CERTIFIED THAT NONE OF THE TEACHERS/EMPLOYEES, WHOSE SALARY IS BEING CLAIMED IN THIS BILL IS WORKING/IMPARTING INSTRUCTIONS IN ANY OF THE VOCATIONAL COURSES/OTHER COURSES OR WORKING IN ANY OTHER INST.BEING RUN BY MGT.UNDER SELF FINANCING SCHEME, UGC SPONSERED SCHEME, GRANT-IN-AID & OTHERWISE

11 CERTIFIED THAT RS..... IS BALANCE IN THE SALARY A/C NO.8750 (UCO BANK, KALANAUR) TILL DATE.....

P.T.O.

Gen. Secretary
S.J.K. College
Kalanaur (Rohtak) Haryana

Principal
Sat Jinda Kalyana College
KALANAUR (Rohtak) Haryana

Coordinator
IQAC
S.J.K. College, Kalanaur

Principal
Sat Jinda Kalyana College
Kalanaur (Rohtak) Haryana

6.3.1A01122021