



CRITERION 5

Student Support and Progression

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Additional Information

Submitted to



National Assessment and Accreditation Council

SAT JINDA KALYANA COLLEGE, KALANAUR

GRIEVANCE REDRESSAL CELL

POLICY DOCUMENT

The college has a grievance redressal cell to redress the grievances of the staff and students related to academic and non-academic matters, health services, library and other central services rendered by the institution. Student and staff can approach the grievance cell to voice their grievances regarding any issues as stated above. Although anti-ragging cell and anti-sexual harassment cell are in place, the students may bring incident of related issues to these committee directly. The grievance redressal cell will ensure speedy action in this regard.

OBJECTIVE OF THE COMMITTEE (CELL)

- The purpose of this cell is to ensure speedy response to the grievances and to fix accountability of all concerned to the students of the college.
- To redress the grievance of its stakeholders by sorting out the problems promptly and judiciously.
- To create pleasant, environment and good work culture with an inbuilt goodwill and mutual understanding.
- To create harmonious relationship among its stakeholders.
- To encourage students to express their grievance/problems without any fear of discrimination and victimization.
- Counseling students to refrain provoking their fellow students against faculty and other staff.

MECHANISM TO REDRESS THE GRIEVANCE

The institution has created a mechanism for redressed of students grievances with in a stipulated time.

- A complaint/suggestion box is installed in front of administrative block. Students can put their complaint in the box if he/she wants to give his/her complaint in writing.
- The box is transparent and is opened whenever a complaint is observed.
- Contact numbers of committee members are displayed at various places through flex boards. An aggrieved student can also contact any member telephonically.
- Students can talk about his/her grievance to the mentor verbally or give in writing if he/she is comfortable. Most of the time the problems are solved unrecorded.
- In case if mentor is not able to solve the problem it is forwarded to the grievance cell.
- The chairperson then convenes a meeting of committee members within two days of receiving a complaint through mentor or directly from aggrieved students.
- The committee shall verify the facts and shall either endorse the decision of mentor or shall take an appropriate decision and convey to mentor or/and student.
- At all levels natural justice shall be observed and a fair hearing is given all parties.
- The committee shall resolve the problem as soon as possible or within a maximum period of 7 days.

(Dr. N.K.Dua)

PriPrincipal Sat Jinda Kalyana College

Kalanaur (Rohtak) Haryana

Coordinate S.J.K. College, Kalani

Sat Jinda Kalyana College

Kalanaur (Rol ak) Haryana

SAT JINDA KLAYANA COLLEGE, KALANAUR (ROHTAK)

Annual Duties (2016-2017)

The duties mentioned against each faculty members shall come into force with immediate effect. Convener/Incharges of various committees are requested to note down the name of faculty members associated with them. Ex-Convener/Incharges are requested to hand over the charge, if any, to new incumbents immediately.

1	IQAC	8	RUSA/UGC Committee
	1. Dr. R.K.Bhaskar (Co-ordinator)		1. Dr. J.K.Sharma (Convener)
	2. Dr. J.K.Sharma		2. Dr. Ritu Lall
	3. Dr. Sushma Sharma		3. Sh. Gurvinder Singh
	4. Dr. Ritu Lall		4. Dr. Vikas Kumar
	5. Sh. Sanjay Khitha		5. Sh. M.S.Sharma
2	Purchase Committee	9	Library Advisory & Book-Bank Committee
	1. Dr. R.K.Bhaskar (Convener)		1. Dr. Inder Singh (Convener)
	2. Mrs. Urmila Dalal		2. Dr. Deepa Juneja
	3. Sh. Satish Narwal		3. Sh. Satish Narwal
			4. Librarian
3	SC/ST & Minority Cell	10	Youth Red Cross & Red Ribbon Club
	1. Dr. Mamta Rani (Convner)		Mrs. Shalini Sharma (Counselor)
	2. Mrs. Shalini Sharma		Advisory Committee
	3. Sh. Gurvinder Singh		Dr. Vikas Kumar
4	Tea Committee		2. Mrs. Poonam Adhlakha
7	1. Dr. Sushma Sharma		3. Sh. Satish Narwal
	2. Dr. Usha Chawla		4. Ms. Manasa Rai
			D 26 V
	3. Ms. Poonam Adhlakha	11	Press/Media
	4. Sh. Umesh Kumar		1. Dr. Mamta Rani
	5. Mrs. Kavita Batra		2. Dr. Vikas Kumar
_	6. Mrs. Harsh	12	V-d F-d-l
5	College Dispensary/First Aid	12	Youth Festival
	1. Mrs. Shalini Sharma		Mrs. Umila Dalal (Convner)
	2. Sh. Gurvinder Singh	100	1. Dr. J.K.Sharma (Symposium,
	3. Ms. Mansa Rai		2. Mrs. Shalini Sharma Debate/Poetry,
6	College Magazine Committee	25	3. Ms. Mansa Rai English, Urdu)
	1. Dr. Usha Chawla (Chief Editor)		4. Dr. J.K.Sharma Debate(Hindi)
	2. Mrs. Shalini Sharma		5. Dr. Vikas Kumar
	3. Dr. Vikas Kumar		6. Dr. Inder Singh (Skit/Mime)
	4. Dr. Deepa Juneja		7. Sh. Satish Narwal
	5. Ms. Yogita Aneja		8. Dr. Mamta Rani (Poetry Haryanvi)
7	Building Committee & Beautification of Campus		9. Dr. Indu Pal (Poetry Hindi)
		-	10. Dr. Usha Chawla
	1. Dr. Indu Pal (Convener) 2. Dr.J.K.Sharma		11. Dr. Indu Pal (Poetry Urdu)
	3. Sh. Satish Narwal	18 1	12. Dr. Ritu Lall 13. Dr. Mamta Rani (Quiz)
			13. Dr. Mamta Rani (Quiz) 14. Dr. Deepa Juneja
			15. Sh. Umesh Kumar (Shalokacharan/
	1		Declamation-Skt)
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Coordinator IQAC S.J.K. College, Kalanaur Sat Jinda Kalyana College Kalanaur (Rohtak) Haryana

Dated: 17.08.2016

13	Shamiana & Seating Committee	26	Extra Co-curricle Activities
27	1. Dr. Inder Singh (convner)		1. Dr. Indu Pal
	2. Dr. J.K.Sharma		2. Inder Singh
	3. Sh. Satish Narwal		3. Ms. Shalini Sharma
	4. Ms. Kavita Batra		
14	NCC Officer	27	NSS Officer
	1. Dr. Vikas Kumar (Boys Unit)	1-13	1. Sh. Satish Narwal (Boys Unit-I)
	2. Ms. Mansa Rai (Girls Unit)		2. Mrs. Poonam Adhlakha (Gilrs Unit-II)
15	Allumni	28	N.S.S.Advisory Committee
	1. Dr. Ritu Lall (Convener)	1 = 1	1. Dr. Usha Chawla (Convener)
	2. Dr. Deepa Juneja		2. Dr. Mamta Rani
	3. Sh. Umesh Kumar		3. Mrs. Poonam Adhlakha
16	DTM	20	4. Sh. Satish Narwal
16	P.T.M	29	Personality Development & Counselling Cell 1. Dr. Indu Pal
	Dr. Sushma Sharma (Convener) Sh. Umesh Kumar		2. Mrs. Urmila Dalal
17		20	El (1999) El Chen Marcos Marco de Sala Carlos de Costa de Costa de Costa de Carlos Car
17	Legal Literacy Cell	30	Senior Tutor & Grievance Cell
	1. Dr. Inder Singh (Convener)		1. Dr. Indu Pal
	2. Sh. Satish Narwal		2. Dr. R.K.Bhsakar
10	3. Mrs. Neeraj Aneja	21	Dissipling Committee
18	Bursar Shada Shada	31	Discipline Committee 1. Dr. R.K.Bhsakar (Convener)
- 110197	Sh. Gurvinder Singh		2. Mrs. Shalini Sharma
19	House Exam Cell		3. Sh. Gurvinder Singh
	1. Dr. Sushma Sharma		4. Dr. Mamta Rani
	2. Dr. Usha Chawla		5. Sh. Umesh Kumar
20	Women Cell & Sexual Harassment Cell	32	Prospectus Committee
	1. Dr. Ritu Lall (Convener)		 Mrs. Shalini Sharma (Convener) Dr. Vikas Kumar
	2. Sh. Gurvinder Singh		3. Ms. Mansa Rai
	Dr. Mamta Rani Sh. Umesh Kumar		3. IVIS. IVIAIISA KAI
21		33	Fee Concession Committee
21	Income Tax	33	1. Dr. R.K.Bhaskar
	 Dr. R.K.Bhaskar Mrs. Poonam Adhlakha 		2. Dr. Usha Chawla
22	Sports & Gym Advisory Committee	34	Canteen Committee
22		34	1. Mrs. Urmila Dalal
	 Dr. Deepa Juneja Sh. Umesh Kumar 		2. Sh. Satish Kumar
	3. D.P.E.		3. Sh. Umesh Kumar
23	Earn While You Learn	35	
23	1. Dr. Sushma Sharma	-	1. Mrs. Urmila Dalal
	2. Dr. Mamta Rani	3 8 3	2. Sh. Umesh Kumar
	3. Mrs. Neeraj Aneja		Market Market State of the Stat
24	Environmental Club	36	Employment/Placement/Information Cel
	1. Dr. Deepa Juneja		1. Dr. Deepa Juneja
	2. Mrs. Poonam Adhlakha		2. Sh. Satish Narwal
	3. Sh. Satish Narwal		3. Ms. Mansa Rai
25	A.S.P.I.O	37	
	1. Dr. Sushma Sharma		1. Dr. Indu Pal
	2. Sh. M.S.Sharma		2. Dr. Vikas Kumar
			3. Mrs. Poonam Adhlakha

Coordinator IQAC S.J.K. College, Kalanaur

38	Decoration Committee	44	Planning Board
ñ.	1. Mrs. Shalini Sharma		1. Dr. R.K.Bhaskar (IQAC Coordinator)
	2. Dr. Mamta Rani		2. Dr. J.K.Sharma (UGC/Rusa Coordinator)
	3. Sh. Satish Narwal		3. Sh. Gurvinder Singh (Bursar)
	4. Mrs. Neearj Aneja		4. Sh. M.S.Sharma (Hc/Acctt.)
	5. Mrs. Kavita Batra		
39	Photography	45	Website
	1. Dr. Usha Chawla		1. Ms. Mansa Rai
	2. Mrs. Poonam Adhlakha		2. Sh. Umesh Kumar
	3. Sh. Umesh Kumar		3. Ms. Yogita Aneja
40	Anti Curruption	46	Road Safety Club
	4. Dr. J.K.Sharma		1. Dr. Deepa Juneja (Incharge)
	5. Sh. Gurvinder Singh		2. Mrs. Poonam Adhlakha
	6. Dr. Vikas Kumar		3. Sh. Satish Narwal
	7. Ms. Mansa Rai		4. Mrs. Harsh Wadhwa
41	Anti Ragging Cell	47	Out reach Programme
	1. Dr. Inder Singh		1. Dr. Indu Pal (Coordinator)
	2. Sh. Satish Narwal		2. Dr. Inder Singh
	3. Mrs. Harsh Wadhwa		3. Dr. Ritu Lall
			Advisory Committee
42	Voter Awareness		1. Mrs.Shalini Sharma (YRC Counsellor)
733	1. Dr. Sushma Sharma		2. Dr. Vikas Kumar (NCC Officer Boys)
	2. Sh. Satish Narwal		3. Ms. Mansa Rai (NCC Officer Girls)
	3. Mrs. Neeraj Aneja		4. Sh. Satish Narwal (NSS Officer Boys)
43	NODAL Officer PRAN		5. Mrs. Poonam Adhlakha (NSS Officer Girls)
	Dr. Deepa Juneja		

Coordinator IQAC S.J.K. College, Kalanaur

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Sat Jinda Kaiyana College Kalanaur (Rohfak) Haryana

SAT JINDA KLAYANA COLLEGE, KALANAUR (ROHTAK)

Dated: 22.08.2017

Annual Duties (2017-2018)

The duties mentioned against each faculty members shall come into force with immediate effect. Convener/Incharges of various committees are requested to note down the name of faculty members associated with them. Ex-Convener/Incharges are requested to hand over the charge, if any, to new incumbents immediately.

1	IQAC	8	RUSA/UGC Committee	
	 Dr. R.K.Bhaskar (Co-ordinator) Dr. I.K.Sharma Dr. Sushma Sharma Dr. Ritu Lall Sh. Sanjay Khitha 		 Dr. J.K.Sharma (Convener) Dr. Ritu Lall Sh. Gurvinder Singh Dr. Vikas Kumar Sh. M.S.Sharma 	
2	Purchase Committee	9	Library Advisory & Book-Bank Committee	
	 Dr. R.K.Bhaskar (Convener) Mrs. Urmila Dalal Sh. Satish Narwal 		 Mrs. Urmila Dalal (Convener) Dr. Deepa Juneja Sh. Satish Narwal Librarian 	
3	SC/ST & Minority Cell	10	Youth Red Cross & Red Ribbon Club	
	 Dr. Mamta Rani (Convener) Advisory Committee Mrs. Shalini Sharma Sh. Gurvinder Singh 		Mrs. Shalini Sharma (Counselor) Advisory Committee 1. Dr. Vikas Kumar (NCC) 2. Dr. Deepa Juneja (NCC)	
4	Tea Committee		3. Mrs. Poonam Adhlakha (NSS-II)	
	 Dr. Sushma Sharma Dr. Usha Chawla 	11	4. Sh. Satish Narwal (NSS-I)	
	3. Ms. Poonam Adhlakha	11	Press/Media 1. Dr. Mamta Rani	
	4. Sh. Umesh Kumar		2. Ms. Manasa Rai	
	5. Mrs. Kavita Batra 6. Ms. Sonia	12	Youth Festival	
5	College Dispensary/First Aid		Mrs. Umila Dalal (Convener)	
	Dr. Sushma Sharma Sh. Gurvinder Singh		 Dr. J.K.Sharma (Symposium, Mrs. Shalini Sharma Debate/Poetry, Ms. Mansa Rai English, Urdu) 	
6	College Magazine Committee 1. Dr. Usha Chawla (Chief Editor)		4. Dr. J.K.Sharma Debate(Hindi) 5. Dr. Vikas Kumar	
	 Dr. Ritu Lall Mrs. Shalini Sharma 		6. Dr. Inder Singh (Skit/Mime)7. Sh. Satish Narwal	
	4. Dr. V. as Kumar 5. Dr. Deepa Juneja		8. Dr. Mamta Rani (Poetry Haryanvi)	
	6. Sh. Umesh Kumar		9. Dr. Indu Pal (Poetry Hindi)	
7	7. Ms. Yogita Aneja Building Committee & Beautification of		10. Dr. Usha Chawla 11. Dr. Indu Pal (Poetry Urdu)	
! -	Campus 1. Dr. Indu Pal (Convener)	12. Dr. Ritu Lall 13. Dr. Mamta Rani (Qu	13. Dr. Mamta Rani (Quiz)	
	Dr.J.K.Sharma Sh. Satish Narwal		14. Dr. Deepa Juneja 15. Sh. Umesh Kumar (Shalokacharan/	

S.J.K. College, Kalanaur

Principal Sat Jinda Kaiyana College Kalanaur (Rohtak) Haryana

IOAC

13	Shamiana & Seating Arrangement Committee	26	Extra Co-curricle Activities
	1. Dr. Inder Singh (convner)		1. Dr. Indu Pal
	2. Dr. J.K.Sharma		2. Inder Singh
	3. Sh. Satish Narwal		3. Ms. Shalini Sharma
	4. Ms. Kavita Batra		The state of the s
14	NCC Officer	27	NSS Officer
	1. Dr. Vikas Kumar (Boys Unit) ANO		1. Sh. Satish Narwal (Boys Unit-I)
	2. Dr. Deepa Juneja (Girls Incharge)	20	2. Mrs. Poonam Adhlakha (Gilrs Unit-II)
15	Allumni	28	N.S.S.Advisory Committee
	1. Dr. Ritu Lall (Convener)		 Dr. Usha Chawla (Convener) Dr. Mamta Rani
	Dr. Deepa Juneja Sh. Umesh Kumar		Mrs. Poonam Adhlakha
	5. Sn. Omesn Kumar		4. Sh. Satish Narwal
16	P.T.M	29	Personality Development & Counselling Cell
	Dr. Sushma Sharma (Convener)		Head, Department of Psychology
	2. Sh. Umesh Kumar		, - 1
17	Legal Literacy Cell	30	Senior Tutor & Grievance Cell
	1. Dr. Vikas Kumar (Convener)		1. Dr. Indu Pal
	2. Sh. Satish Narwal		2. Dr. R.K.Bhsakar
	3. Mrs. Neeraj Aneja		
18	Bursar	31	Discipline Committee
	Sh. Gurvinder Singh		1. Dr. R.K.Bhsakar (Convener)
19	House Exam Cell		2. Mrs. Shalini Sharma
	1. Dr. Indu Pal		3. Sh. Gurvinder Singh
	2. Mrs. Urmil Dalal		4. Dr. Mamta Rani 5. Sh. Umesh Kumar
			5. Sii, Oniesii Kumai
20	Women Cell & Sexual Harassment Cell	32	Prospectus Committee
-11-11	1. Dr. Ritu Lall (Convener)		1. Mrs. Shalini Sharma (Convener)
	2. Dr. Usha Chawla		2. Dr. Vikas Kumar
	3. Sh. Gurvinder Singh		3. Ms. Mansa Rai
	4. Sh. Umesh Kumar		
21	Income Tax	33	
	1. Dr. R.K.Bhaskar		1. Dr. R.K.Bhaskar
	2. Mrs. Poonam Adhlakha	-	2. Dr. Usha Chawla
22	Sports & Gym Advisory Committee	34	
	1. Dr. Deepa Juneja		Mrs. Urmila Dalal Sh. Satish Kumar
	2. Sh. Umesh Kumar		Sh. Satish Kumar Sh. Umesh Kumar
	3. D.P.E.	35	
23	Earn While You Learn	33	Mrs. Urmila Dalal
	1. Dr. Sushma Sharma		1. Wills. Offinia Balai
	 Mrs. Neeraj Aneja Mrs. Kavita Batra 		
	Environmental Club	36	Employment/Placement/Information Ce
24	THINIT CHILD CIUD	100	1. Dr. Deepa Juneja
24			1. Dr. Deepa Juneja
24	1. Dr. Usha Chawla		2. Sh. Satish Narwal
24			
24	Dr. Usha Chawla Mrs. Poonam Adhlakha	37	Sh. Satish Narwal Ms. Mansa Rai

Coordinator
IQAC
S.J.K. College, Kalanaur
S.1.5A 2208 2017

	2. 5h. M.S.Sharma		. Dr. Vikas Kumar . Mrs. Poonam Adhlakha
38	Decoration Committee	45	Planning Board
	 Mrs. Shalini Sharma Dr. Mamta Rani Sh. Satish Narwal Mrs. Neearj Aneja Mrs. Kavita Batra 		 Dr. R.K.Bhaskar (IQAC Coordinator) Dr. J.K.Sharma (UGC/Rusa Coordinator) Sh. Gurvinder Singh (Bursar) Sh. M.S.Sharma (Hc/Acctt.)
39	Photography	46	Website
	Dr. Usha Chawla Mrs. Poonam Adhlakha Sh. Umesh Kumar		 Ms. Mansa Rai Sh. Umésh Kumar Ms. Yogita Aneja
40	Anti Curruption	47	Road Safety Club
	 Dr. J.K.Sharma Sh. Gurvinder Singh Dr. Vikas Kumar Ms. Mansa Rai 		 Dr. Deepa Juneja (Incharge) Mrs. Poonam Adhlakha Sh. Satish Narwal Mrs. Harsh Wadhwa
41	Anti Ragging Cell	48	Out reach Programme
	 Dr. Indu Pal Sh. Satish Narwal Mrs. Yogita Aneja 		 Dr. Indu Pal DrJ.K.Sharma Dr. Ritu Lall Advisory Committee
42	Voter Awareness		Mrs.Shalini Sharma (YRC Counsellor)
	 Dr. Sushma Sharma Sh. Satish Narwal Mrs. Neeraj Aneja 		 Dr. Vikas Kumar (NCC Officer Boys) Dr. Deepa Juneja (NCC Officer Girls) Sh. Satish Narwal (NSS Officer Boys) Mrs. Poonam Adhlakha (NSS Officer Girls)
43	NODAL Officer PRAN		5. 1415. I Ooliani Admaklia (1455 Office Offis)
	1. Dr. Deepa Juneja		
44	Online Admission NODAL Officer		
	1. Dr. R.K.Bhaskar		

Coordinator IQAC

S.J.K. College, Kalanaur

(PRINCIPAL) ipal

Sat Jinda Kalyana College KALANAUR (Rohtak) Haryana

Principal

Sat Jinda Kaiyana College Kalanaur (Rohtak) Haryana

SAT JINDA KLAYANA COLLEGE, KALANAUR (ROHTAK)

Dated: 24.07.2018

Annual Duties (2018-2019)

The duties mentioned against each faculty members shall come into force with immediate effect. Convener/Incharges of various committees are requested to note down the name of faculty members associated with them. Ex-Convener/Incharges are requested to hand over the charge, if any, to new

1	College Council (Academic)	8	RUSA/UGC Committee
	 Ms. Sunita Sachdeva (Co-ordinator) Dr. Indu Pal Dr. R.K.Bhaskar Mrs. Urmila Dalal 		 Dr. J.K.Sharma (Convener) Dr. Ritu Lall Sh. Gurvinder Singh Dr. Vikas Kumar
2	IQAC		5. Sh. M.S.Sharma
	1. Ms. Sunita Sachdeva (Co-ordinator) 2. Dr. R.K.bhaskar 3. Dr. J.K.Sharma 4. Dr. Sushma Sharma 5. Dr. Ritu Lall (1) My Guzvindes Sing 6. Dr. Usha Chawla ¹¹) Ms Man & Rai 7. Sh. Sanjay Khitha	9 10	Library Advisory & Book-Bank Committee 1. Dr. J.K. Sharma (Convener) 2. Dr. Deepa Juneja 3. Dr. Satish Narwal 4. Librarian Youth Red Cross & Red Ribbon Club Dr. Shalini Sharma (Counselor)
3	Purchase Committee		Advisory Committee
	 Dr. R.K.Bhaskar (Convener) Mrs. Urmila Dalal Dr. Satish Narwal 		 Dr. Vikas Kumar (NCC) Dr. Deepa Juneja (NCC) Mrs. Poonam Adhlakha (NSS-II) Dr. Satish Narwal (NSS-I)
4	SC/ST & Minority Cell		
	 Dr. Mamta Rani (Convener) Advisory Committee Dr. Shalini Sharma Sh. Gurvinder Singh 	11	Press/Media 1. Dr. Mamta Rani 2. Dr. Manasa Rai 3. Dr. Umesh Kumar
_	W	12	Youth Festival
5	Hospitality Committee 1. Dr. Sushma Sharma 2. Dr. Usha Chawla 3. Ms. Poonam Adhlakha 4. Dr. Umesh Kumar 5. Ms. Payal Gulati 6. Ms. Sonia		Mrs. Umila Dalal (Convener) 1. Dr. J.K.Sharma (Symposium, 2. Dr. Shalini Sharma Debate/Poetry, 3. Dr. Manasa Rai English) 4. Dr. J.K.Sharma Debate(Hindi) 5. Dr. Vikas Kumar 6. Dr. Shalini Sharma (Skit/Mime)
6	College Dispensary/First Aid		7. Dr. Satish Narwal Harish Charder
	 Dr. Sushma Sharma Sh. Gurvinder Singh Mrs. Poonam Adhlkaha 		8. Dr. Mamta Rani (Poetry Haryanvi) 9. Dr. Usha Chawla (Poetry Hindi) 10. Dr. Vikas Kumar
7	College Magazine Committee 1. Dr. Usha Chawla (Chief Editor)		11 De Hobe Chavela (Paster Hade)
	2. Dr. Ritu Lall 3. Dr. Shalini Sharma 4. Dr. Vikas Kumar 5. Dr. Deepa Juneja 6. Dr. Umesh Kumar		11. Dr. Usha Chawla (Poetry Urdu) 12. Dr. Ritu Lall 13. Dr. Mamta Rani 14. Dr. Deepa Juneja 15. Dr. Umesh Kumar (Shalokacharan/
	7. Ms. Sonia Coordinator		Declamation-Skt 16. Sh. Gurvinder Singh (Punjabi Poetry)

IQAC S.J.K. College, Kalanaur

Sat Jinda Kaiyana College Kalanaur (Rohtak) Haryana

13	Building Committee & Beautification of	24	Extra Co-Curriculum Activities
	Campus	i ma	1. Dr. Indu Pal
	1. Dr. Indu Pal (Convener)		2. Mrs. Urmil Dalal
	2. Dr. J.K.Sharma		3. Dr. Shalini Sharma
	3. Dr. Satish Narwal	25	NSS Officer
14	Shamiana & Seating	2	1. Dr. Satish Narwal (Boys Unit-I)
	Arrangement Committee		2. Mrs. Poonam Adhlakha (Gilrs Unit-II)
	1. Dr. J.K. Sharma (Convner)	26	N.S.S.Advisory Committee
	2. Dr. Satish Narwal		1. Dr. Usha Chawla (Convener)
	3. Mr. Harish Chander		2. Dr. Mamta Rani
	4. Ms. Sonia		3. Mrs. Poonam Adhlakha
15	NCC Officer		4. Dr. Satish Narwal
	 Dr. Vikas Kumar (Boys Unit) ANO Dr. Deepa Juneja (Girls Incharge) 	27	Personality Development & Counselling Cell
16	Allumni		Ms. Sunita Sachdeva
10	1. Dr. Ritu Lall (Convener)	28	Grievance Cell
	2. Dr. Deepa Juneja	20	
	3. Dr. Umesh Kumar		Ms. Sunita Sachdeva
17	P.T.M	-	2. Dr. Indu Pal
1/	Dr. Sushma Sharma (Convener)		3. Dr. R.K.Bhsakar
	2. Dr. Umesh Kumar		4. Ms. Arpeeta
	3. Ms. Payal gulati	29	Discipline Committee
18	Legal Literacy Cell		1. Ms. Sunita Sachdeva (Convener)
	Dr. Vikas Kumar (Convener)		2. Dr. R.K.Bhaskar
	2. Dr. Satish Narwal		3. Mrs. Urmila Dalal
	3. Dr. Suman		4. Dr. Shalini Sharma
19	Bursar		5. Dr. Mamta Rani
1)	Sh. Gurvinder Singh	-	6. Dr. Satish Narwal
20		-	7. Dr. Suman
20	NAAC COMMITTEE		8. Sh. Harish Chander
	1. Dr. R.K.Bhaskar (Convener)		9. D.P.E.
	Dr. Ritu Lall Dr. Shalini Sharma	30	Prospectus Committee
	4. Sh. Gurvinder Singh		1. Dr. Shalini Sharma (Convener)
	5. Dr. Mamta Rani		2. Dr. Vikas Kumar
21	House Exam Cell		3. Dr. Manasa Rai
	1. Dr. Indu Pal	31	Fee Concession Committee
	2. Mrs. Urmil Dalal-	31	1. Dr. R.K.Bhaskar
22	Women Cell & Sexual Harassment Cell		2. Dr. Usha Chawla
22	Women Cen & Sexual Harassment Cen		3. Dr. Vikas Kumar
3	1. Dr. Ritu Lall (Convener)	32	Canteen Committee
	2. Dr. Usha Chawla	32	1. Mrs. Urmila Dalal
	3. Sh. Gurvinder Singh		2. Sh. Satish Kumar
	4. Dr. Mamta Rani	-	3. Dr. Umesh Kumar
	5. Dr. Umesh Kumar	33	Time Table Committee & EDUSAT
23	Income Tax	33	1. Mrs. Urmila Dalal
	1. Dr. R.K.Bhaskar		2. Ms. Sonia
	2. Mrs. Poonam Adhlakha		
	- January Contain Promoting		

Coordinator IQAC S.J.K. College, Kalanaur

34	Earn While You Learn	43	Sports & Gym Advisory Committee
-	1. Dr. Sushma Sharma		1. Dr. Deepa Juneja
	2. Dr. Suman		2. Dr. Umesh Kumar
	3. Ms. Payal Gulati		3. D.P.E.
35	Environmental Club	44	Employment/Placement/Information Cell
14	1. Dr. Usha Chawla		1. Dr. Deepa Juneja
	2. Mrs. Poonam Adhlakha	100	2. Dr. Satish Narwal
	3. Dr. Satish Narwal		3. Dr. Manasa Rai
36	A.S.P.I.O	45	Stage Secretary
	1. Dr. Sushma Sharma		1. Dr. Indu Pal
	2. Sh. M.S.Sharma		2. Dr. Shalini Sharma
			3. Dr. Vikas Kumar
37	Decoration Committee		4. Mrs. Poonam Adhlakha
_	Dr. Shalini Sharma	46	Planning Board
- =	2. Dr. Mamta Rani	40	
	3. Dr. Satish Narwal		1. Ms. Sunita Sachdeva (IQAC Coordinator)
	4. Dr. Suman		2. Dr. R.K.Bhaskar (NAAC Coordinator)
	5. Mrs. Yogita		3. Dr. J.K.Sharma (UGC/Rusa Coordinator
20		-	4. Sh. Gurvinder Singh (Bursar)
38	Photography		5. Sh. M.S.Sharma (Hc/Acctt.)
	1. Dr. Usha Chawla	47	Website
	2. Mrs. Poonam Adhlakha		1. Dr. Manasa Rai
	3. Dr. Umesh Kumar		2. Ms. Nisha Rani
39	Anti Curruption		3. Ms. Sonia
	1. Sh. Gurvinder Singh	48	Road Safety Club
9 20	2. Dr. Vikas Kumar		1. Dr. Deepa Juneja (Incharge)
	3. Dr. Manasa Rai		2. Mrs. Poonam Adhlakha
10	Voter Awareness		3. Dr. Satish Narwal
	1. Dr. Sushma Sharma		4. Ms. Payal Gulati
	2. Dr. Satish Narwal	49	
	3. Mrs. Yogita	49	Out reach Programme
			1. Dr. Indu Pal 2. DrJ.K.Sharma
41	NODAL Officer PRAN		
	1 Dr. Deepa Juneja		3. Dr. Ritu Lall
12	Online Admission		Advisory Committee
	1. Dr. R.K.Bhaskar-Nodal Officer		1. Mrs.Shalini Sharma (YRC Counsellor)
	2. Dr. Manasa Rai	*	2. Dr. Vikas Kumar (NCC Officer Boys)
	3. Sh. Sanjay Kumar-Clerk		3. Dr. Deepa Juneja (NCC Officer Girls)
			4. Dr. Satish Narwal (NSS Officer Boys)
	4. Sh. Naresh Kumar-Clerk		5. Mrs. Poonam Adhlakha (NSS Officer Girls)
50	Entraproporation Development	E1	
U	Entrepreneurship Development Club (EDC)	51	Lesson Plan Review Commit
		2.17	Ms. Sunita Sachdeva (Convener) Mrs. Urmila Dalal
- 1	1. Dr. R.,K.Bhaskar		3. Dr. J.K.Sharma
	2. Mrs. Urmil Dalal	53	
=0	3. Sh. Gurvinder Singh	52	Printing Committee
	4. Dr. Vikas Kumar		1. Dr. Indu Pal (Convener)
	5. Dr. Deepa Juneja		2. Dr. Shalini Sharma
	6. Dr. Manasa Rai		3. Sh. Gurvinder Singh
			4. Dr. Vikas Kumar
1	Sun	L	igu.
	2 limotor	N	

IQAC S.J.K College, Kalanaur Principal Sat Jinda Kalyana College Kalanaur (Rohtak) Haryana

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S.J.K.COLLEGE, KALANAUR

28 June, 2018

APEX COMMITTEE

For Anti-Ragging

An Apex Committee of the following is constituted to consider and decide the ragging cases finally duly recommended by the sub committees constituted for the purpose during the academic session 2018-19:

- 1. Dr. N.K.Dua, Principal,
- Ms. Sunita Sachdeva
- 3. Dr. R.K. Bhaskar
- 4. Dr. Vikas Kumar
- 5. Dr. Indu Pal

Chairman ARGE

Member Space de

Member

Member 18 mg br Member Secretary

PRINCIPAL

Copy of the above is forwarded to: -

1 Convener & all Members of Apex Committee

Coordinator IQAC

S.J.K. College, Kalanaur

NEOL Principal Sat Jinda Kalyana College

Kalanaur (Rohtak) Haryana

NOTICE

RAGGING IS PROHIBITED

In view of the directions of the Hon'ble Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, and thereby, to provide for the healthy development, physically and psychologically, of all students, ragging is prohibited strictly.

All the students are hereby warned/ advised not to indulge themselves in any kind of ragging in the college campus and hostels.

The incident of ragging, if any, can be reported on telephone nos. 01258-222439, 8607022439 and in case of any emergency/eventuality/incidence, Dr. Indu Pal (9416630933) and Dr. R.K.Bhaskar (9416495934) may be contacted.

Fresher can also report the incident of ragging, if any, to the above mentioned officers. The incident of ragging will attract a fine between Rs. 25000/- and Rs. 1 lac. When the persons committing or abetting the crime of ragging are not identified, the institute shall resort to collective punishment.

Ragging is no way to make friends with freshers. Seniors should set an example of decent behavior before newcomers.

PRINCIPAL

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All Notice Boards

Coordinator IOAC

S.J.K. College, Kalanaur

Sat Jinda Kalyana College Kalanaur (Rohtak) Harvana

28th June 2018

आवश्यक सूचना

माननीय सुप्रीम कोर्ट के फैसले (Writ Petition No. (C) 656/1998) और निर्देशों (SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009) को ध्यान में रखते महाविद्यालय में किसी भी प्रकार की रैगिंग वर्जित है । रैगिंग करने या रैगिंग को बढावा देने वाले पर कड़ा जुर्माना, निष्कासन या कारावास की सजा हो सकती है। अगर कोई वरिष्ठ विद्यार्थी अपने कथन, टिप्पणी व आचरण के प्रभाव से नये विधार्थियों की मर्यादा, सम्मान व स्वाभिमान को ठेस पहुंचाकर मानसिक या शारिरिक हानि पहंचायें या भय उत्पन्न करें या उपहास या मजाक उड़ायें तो उसे रैगिंग समझा जायेगा जिसके लिये दोषी विद्यार्थी को कालेज से निष्कासित किया जा सकता है तथा उसके विरूद्ध कानूनी कार्यवाही की जा सकती है। The incident of ragging, if any, can be reported on telephone nos. 01258-222439, 8607022439 and in case of any emergency/ eventuality/incidence, Dr. Indu Pal (9416630933) Dr. R.K. Bhaskar (9416495934) may be contacted.

रैगिंग करने वाले को 25000/- रूपये तक का जुर्माना किया जा सकता है।

सुप्रीम कोर्ट के उक्त आदेश की अवहेलना दण्डनीय अपराध है।

प्राचार्य

All Notice Boards

Coordinator
IQAC
S.J.K. College, Kalanaur

ANTI RAGGING COMMITTEE FOR THE SESSION 2018-19

28th June, 2018

S.No.	As per requirement of	Name	Designation	Status
1.	Head of Institution	Dr. N.K.Dua	Principal	Chairman
2.	Non-Teaching Staff	Sh. M.S.Sharma	HC/Acctt	Member
3.	Representative of Police Admn	Sh. Ramesh Kumar	S.H.O.	Member
4.			Press Reporter	Member
5.	Representative of Faculty Member	i. Ms Sunita Sachdeva	Assoc.Prof.	Member
		ii.Dr. Indu Pal	Assoc. Prof.	Member
		iii.Dr. Shalini Sharma	Asstt. Prof.	Member
		iv. Sh. Gurvinder Singh	Asstt. Prof.	Member
6.	Representative of Parents	Sh. M.P. Sharma	Parent	Member
		Sh. Ramsanehi	Parent	Member
7.	Representative of students	i.Vikram, B.A.III	Student	Member
		ii.Tushar, B.A.III	Student	Member
	iii.Pooja, B.Com.III		Student	Member
		iv.Vandana, B.Com.III	Student	Member

Note: - As per requirement of DGHE/Govt., it will be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of the regulations as well the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution. The detailed regulations, provisions and instructions laid down by the DGHE/Govt.

PRINCIPAL

Coordinator IQAC

S.J.K. College, Kalanaur

ANTI RAGGING SQUAD-I FOR THE SESSION 2018-19

28th June, 2018

S.No.	Name	Designation	Status
1.	Dr. J.K.Sharma	Assco. Prof.	Member
2.	Dr. Sushma Sharma	Assco. Prof.	Member
3.	Dr. Ritu Lall	Assco. Prof.	Member
4.	Dr. Usha Chawla	Assco. Prof.	Member
5.	Dr. Vikas Kumar	Asstt. Prof.	Member
6.	Dr. Manasa Rai	Asstt. Prof.	Member
7.	Dr. Umesh Kumar	Asstt. Prof.	Member

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Note: - As per requirement of DGHE/Govt., the above Anti Ragging Squad will maintain vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times. It shall be the duty of Anti Ragging Squad to make surprise all classes and other places vulnerable to incidents and having the potentials for ragging and shall be empowered to inspect such places.

Anti-Ragging Squad will conduct an on the spot enquiry in to any incident of ragging referred to by any one and send the enquiry report along with recommendations to the Anti-Ragging Committee for final action. Enquiry will be in a fair and transparent procedure keeping in view the principles of natural justice giving adequate opportunity to the student/s accused of ragging. The detailed regulations, provisions and instructions laid down by the DGHE/Govt.

PRINCIPAL

Coordinator IQAC

S.J.K. College, Kalanaur

ANTI RAGGING SQUAD-II FOR THE SESSION 2018-19

28th June, 2018

S.No.	Name	Designation	Status
1.	Dr. R.K.Bhaskar	Assco. Prof.	Member Member
2.	Mrs. Urmil Dalal	Assco. Prof.	Member \
3.	Dr. Mamta Rani	Asstt. Prof.	Member Mani
4.	Dr. Deepa Juneja	Asstt. Prof.	Member D.
5.	Mrs. Poonam Adhlakha	Asstt. Prof.	Member Vooual
6.	Dr. Satish Narwal	Asstt. Prof.	Member

Note: - As per requirement of DGHE, the above Anti Ragging Squad will maintain vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times. It shall be the duty of Anti Ragging Squad to make surprise all classes and other places vulnerable to incidents and having the potentials for ragging and shall be empowered to inspect such places.

Anti-Ragging Squad will conduct an on the spot enquiry in to any incident of ragging referred to by any one and send the enquiry report along with recommendations to the Anti-Ragging Committee for final action. Enquiry will be in a fair and transparent procedure keeping in view the principles of natural justice giving adequate opportunity to the student/s accused of ragging. The detailed regulations, provisions and instructions laid down by the DGHE.

PRINCIPAL

Coordinator IQAC

S.J.K. College, Kalanaur

SAI JINDA KLAYANA COLLEGE, KALANAUR (ROHTAK)

Dated: 01.07.2019

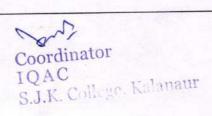
Annual Duties (2019-2020)

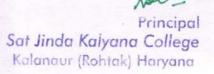
The duties mentioned against each faculty members shall come into force with immediate effect. Convener/Incharges of various committees are requested to note down the name of faculty members associated with them. Ex-Convener/Incharges are requested to hand over the charge, if any, to new incumbents immediately.

	College Council (Academic)	8	Library Advisory & Book-Bank Committee
	1. Ms. Sunita Sachdeva (Co-ordinator)		1. Dr. Usha Chawla (Convener)
	2. Dr. Indu Pal		2. Dr. Deepa Juneja
	3. Dr. R.K.Bhaskar		3. Dr. Poonam Adhlakha
19	4. Mrs. Urmila Dalal		4. Sh. Raj Kumar Vats
2	IQAC	9	SC/ST & Minority Cell
	1. Ms. Sunita Sachdeva (Co-ordinator)		Dr. Mamta Rani (Convener)
	2. Dr. R.K.Bhaskar		Advisory Committee
	3. Mrs. Urmil Dalal		1. Dr. Shalini Sharma
	4. Dr. Sushma Sharma		2. Sh. Gurvinder Singh
	5. Dr. Ritu Lall	10	Hospitality Committee
	6. Sh. Gurvinder Singh		1. Dr. Sushma Sharma
	7. Dr. Manasa Rai		2. Dr. Usha Chawla
	8. Sh. Sanjay Khitha		3. Ms. Poonam Adhlakha
3	NAAC COMMITTEE		4. Dr. Umesh Kumar
3	NAAC COMMITTEE		5. Ms. Payal Gulati
3 20	1. Dr. R.K.Bhaskar (Convener)		6. Ms. Sonia
	2. Dr. Ritu Lall	11	College Dispensary/First Aid
	3. Sh. Gurvinder Singh		1. Dr. Sushma Sharma
	4. Dr. Mamta Rani		2. Sh. Gurvinder Singh
	5. Dr. Manasa Rai		3. Dr. Poonam Adhlkaha
	6. Ms. Payal gulati	400	
4	RUSA/UGC Committee	12	College Magazine Committee
	1. Dr. Ritu Lall (Convener)		1. Dr. Usha Chawla (Chief Editor)
	2. Sh. Gurvinder Singh		2. Dr. Shalini Sharma
	3. Dr. Vikas Kumar	100	3. Dr. Vikas Kumar
	4. Dr. Manasa Rai	1	4. Dr. Deepa Juneja
	5. Sh. Harish Chander		5. Dr. Umesh Kumar
	6. Sh. M.S. Sharma		6. Ms. Payal Gulati
5	Purchase Committee		7. Ms. Sonia
3			8. Ms. Yamini
	1. Dr. Ritu Lall (Convener)	13	Youth Red Cross & Red Ribbon Club
	2. Dr. Deepa Juneja		Dr. Shalini Sharma (Counselor)
	3. Dr. Satish Narwal		Advisory Committee
6	Time Table Committee & EDUSAT	A PA	1. Dr. Deepa Juneja
4	1. Mrs. Urmil Dalal (Convener)	-	2. Dr. Vikas Kumar
	2. Dr. Satish Narwal		3. Dr. Manasa Rai
	3. Ms. Sonia		4. Dr. Poonam Adhlakha
7	Chief Mentor		5. Dr. Satish Narwal
	Ms. Sunita Sachdeva	14	Bursar
			Sh. Gurvinder Singh

Coordinator
IQAC
S.J.K. College, Kulanaur

15	Building Committee & Beautification of	24	Press/Media
	Campus		1. Dr. Mamta Rani
	1. Dr. Indu Pal (Convener)		2. Dr. Manasa Rai
	2. Mrs. Urmil Dalal		3. Dr. Umesh Kumar
	3. Dr. Satish Narwal		4. Sh. Naresh Kumar, Clerk
	Dr. Krishan Kumar Sh. Hemant, Clerk	25	Youth Festival
16	Shamiana & Seating		Mrs. Umila Dalal (Convener)
	Arrangement Committee		1. Dr. Shalini Sharma (Symposium,
	1. Dr. Satish Narwal (Convner)		2. Dr. Manasa Rai Debate/Poetry,
	2. Mr. Harish Chander		3. Sh. Harish Chander English)
	3. Dr. Krishan Kumar		4. Dr. Vikas Kumar Debate(Hindi)
	4. Ms. Sonia		5. Dr. Suman
	5. Sh. Naresh Kumar, Clerk		6. Dr. Shalini Sharma (Skit/Mime)
17	NCC Officer		7. Dr. Satish Narwal
	1. Dr. Vikas Kumar (Boys Unit) ANO		8. Dr. Mamta Rani (Poetry Haryanvi)
	2. Dr. Manasa Rai (Girls Incharge)		9. Dr. Usha Chawla (Poetry Hindi)
18	Alumni		10. Dr. Vikas Kumar
	1. Dr. Ritu Lall (Convener)		11. Dr. Usha Chawla (Poetry Urdu)
	2. Dr. Deepa Juneja		12. Dr. Ritu Lall
	3. Dr. Umesh Kumar		13. Dr. Mamta Rani (Quiz)
	4. Ms. Payal Gulati 5. Sh. Sanjay Khitha		14. Dr. Deepa Juneja
			15. Dr. Umesh Kumar (Shalokacharan/ Declamation-Skt-
19	P.T.M.		
	Dr. Sushma Sharma (Convener) Dr. Umesh Kumar	26	16. Sh. Gurvinder Singh (Punjabi Poetry) Extra Co-Curriculum Activities
	3. Sh. Harish Chander		1. Dr. Indu Pal
	4. Dr. Suman		2. Mrs. Urmil Dalal
20	Legal Literacy Cell		3. Dr. Shalini Sharma
	Dr. Vikas Kumar (Convener)	27	NSS Officer
	2. Dr. Satish Narwal		1. Sh. Harish Chander (Boys Unit-I)
	3. Dr. Suman		2. Dr. Suman (Gilrs Unit-II)
21	House Exam Cell	28	N.S.S.Advisory Committee
	1. Dr. Indu Pal	Pile-	1. Dr. Mamta Rani (Convener)
	2. Mrs. Urmil Dalal		2. Dr. Satish Narwal
22	Women Cell & Anti Sexual Harassment		3. Dr. Poonam Adhlakha
	Cell		4. Dr. Suman
	1 2 2: 1 11 (0	20	5. Sh. Harish Chander Personality Development & Counselling
	Dr. Ritu Lall (Convener) Dr. Usha Chawla	29	Personality Development & Counselling Cell
	3. Sh. Gurvinder Singh		Ms. Sunita Sachdeva
	4. Dr. Mamta Rani	30	
	5. Dr. Umesh Kumar	30	1. Dr. N.K. Dua
	T. T.		2. Ms. Sunita Sachdeva
23	Income Tax	1	3. Dr. Indu Pal
	1. Dr. R.K.Bhaskar	180	4. Dr. R.K.Bhsakar
4	2. Ms. Payal Gulati	188	5. Mrs. Urmil Dalal
		100	Sh. M.S. Sharma





31	Earn While You Learn	41	Discipline Committee
	1. Dr. Sushma Sharma		1. Ms. Sunita Sachdeva (Convener)
	2. Dr. Suman		2. Dr. R.K.Bhaskar
_	3 Ms. Payal Gulati		3. Mrs. Urmila Dalal
32	Environmental Club		4. Dr. Shalini Sharma
	1. Dr. Usha Chawla		5. Dr. Mamta Rani6. Dr. Satish Narwal
	2. Mrs. Poonam Adhlakha		6. Dr. Satish Narwal 7. Dr. Suman
	3. Dr. Satish Narwal		8. Sh. Harish Chander
33	A.S.P.I.O	1	9. Dr. Krishan Kumar
	1. Dr. Sushma Sharma		10. Ms. Yamini
Pal	2. Sh. M.S.Sharma	42	Prospectus Committee
34	Decoration Committee		1. Dr. Shalini Sharma (Convener)
	1. Dr. Shalini Sharma		2. Dr. Vikas Kumar
3.4	2. Dr. Mamta Rani		3. Dr. Manasa Rai
	3. Dr. Satish Narwal	43	Fee Concession Committee
	4. Dr. Suman		1. Dr. R.K.Bhaskar
	5. Mrs. Yamini		2. Dr. Usha Chawla
35	Photography	44	Canteen Committee
	1. Dr. Usha Chawla		1. Mrs. Urmila Dalal
	2. Mrs. Poonam Adhlakha		2. Sh. Satish Kumar
	3. Dr. Umesh Kumar		3. Dr. Umesh Kumar
36	Anti Corruption Cell	45	Entrepreneurship Development Club (EDC)
	1. Sh. Gurvinder Singh		1. Dr. R.,K.Bhaskar
	2. Dr. Vikas Kumar		2. Mrs. Urmil Dalal
	3. Dr. Manasa Rai		3. Sh. Gurvinder Singh
37	Voter Awareness		4. Dr. Vikas Kumar
31	voter Awareness		5. Dr. Deepa Juneja
	1. Dr. Sushma Sharma		6. Dr. Manasa Rai
	2. Dr. Satish Narwal	46	Sports & Gym Advisory Committee
	3. Mrs. Yamini		1. Dr. Deepa Juneja
20	NODAL OCC DDAN		2. Dr. Umesh Kumar
38	NODAL Officer PRAN		3. Dr. Krishan Kumar
	Dr. Deepa Juneja	47	Employment/Placement/Information Cell
39	Online Admission		1. Dr. Deepa Juneja
	1. Dr. R.K.Bhaskar-Nodal Officer	1	2. Dr. Satish Narwal
	2. Dr. Manasa Rai		3 . Dr. Poonam Adhlakha
	3. Sh. Sanjay Kumar-Clerk	48	Stage Secretary
	4. Sh. Naresh Kumar-Clerk		1. Dr. Indu Pal
40			2. Dr. Shalini Sharma
40	Road Safety Club		3. Dr. Vikas Kumar
			4. Dr. Manasa Rai
	1. Dr. Deepa Juneja (Incharge)	49	Website
- 137	2. Mrs. Poonam Adhlakha	N. S.	1. Dr. Manasa Rai
	3. Dr. Satish Narwal		2. Ms. Sonia
	4. Ms. Payal Gulati	30	

Coordinator IQAC S.J.K. College, Kalanaur

Principal Sat Jinda Kalyana College Kalanaur (Rohtak) Haryana

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-50	Planning Board	53	Lesson Plan Review Committee
	 Ms. Sunita Sachdeva (IQAC Coordinator) Dr. R.K.Bhaskar (NAAC Coordinator) DrRitu Lall (UGC/Rusa Coordinator) 		 Ms. Sunita Sachdeva (Convener) Mrs. Urmila Dalal Dr. Sushma Sharma
	 Sh. Gurvinder Singh (Bursar) Sh. M.S.Sharma (Dy. Supdt) 	54	Printing Committee
51	Outreach Programme	1.	1. Mrs. Urmil Dalal (Convener)
	1. Dr. Indu Pal		2. Dr. Shalini Sharma
	2. Dr. Ritu Lall		3. Sh. Gurvinder Singh
	3. Dr. Shalini Sharma		4. Dr. Vikas Kumar
52	Advisory Committee		
	1. Dr. Vikas Kumar (NCC Officer Boys)		
	2. Dr. Manasa Rai (NCC Officer Girls)		
	3. Sh. Harish Chander (NSS Officer Boys)		
	4. Dr. Suman (NSS Officer Girls)		

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(Dr. N.K. Dua) Principal

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Coordinator IQAC S.J.K. College, Kalanaur

S.J.K.COLLEGE, KALANAUR

26 June, 2019

APEX COMMITTEE

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- 1. Dr. N.K.Dua, Principal,
- Ms. Sunita Sachdeva
- 3. Dr. R.K. Bhaskar
- 4. Dr. Vikas Kumar
- 5. Dr. Indu Pal

Chairman Mal Member Space de Member en

Member of day on

Member Secretary

PRINCIPAL

Copy of the above is forwarded to : -

Convener & all Members of Apex Committee

Coordinator IQAC

S.J.K. College, Kalanaur

Principal Sat Jinda Kalyana College Kalanaur (Rohtak) Haryana

1/6

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PRINCIPAL

NEGAL

All Notice Boards

Coordinator

S.J.K. College, Kalanaur

26th June 2019

आवश्यक सूचना

माननीय सुप्रीम कोर्ट के फैसले (Writ Petition No. (C) 656/1998) और निर्देशों (SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009) को ध्यान में रखते हुऐ महाविद्यालय में किसी भी प्रकार की रैगिंग वर्जित है । रैगिंग करने या रैगिंग को बढ़ावा देने वाले पर कड़ा जुर्माना, निष्कासन या कारावास की सजा हो सकती है। अगर कोई वरिष्ठ विद्यार्थी अपने कथन, टिप्पणी व आचरण के प्रभाव से नए विधार्थियों की मर्यादा, सम्मान व स्वाभिमान को ठेस पहुंचाकर मानसिक या शारिरिक हानि पहुंचाऐं या भय उत्पन्न करे या उपहास या मजाक उड़ाऐं तो उसे रैगिंग समझा जाऐगा जिसके लिए दोषी विद्यार्थी को कॉलेज से निष्कासित किया जा सकता है तथा उसके विरूद्ध कानूनी कार्यवाही की जा सकती है। The incident of ragging, if any, can be reported on telephone nos. 01258-222439, 8607022439 and in case of any emergency/ eventuality/incidence, Dr. Indu Pal (9416630933) Dr. R.K. Bhaskar (9416495934) may be contacted.

रैगिंग करने वाले को 25000/- रूपये तक का जुर्माना किया जा सकता है।

सुप्रीम कोर्ट के उक्त आदेश की अवहेलना दण्डनीय अपराध है।

प्राचार्य

All Notice Boards

Coordinator

S.J.K. College, Kalanaur

Principal

Principal
Sat Jinda Kalyana College
Kalanaur (Pohtak) Haryana

3/6

ANTI RAGGING COMMITTEE FOR THE SESSION 2019-20

26th June, 2019

S.No.	As per requirement of	Name	Designation	Status	
1.	Head of Institution	Dr. N.K.Dua	Principal	Chairman	
2.	Non-Teaching Staff	Sh. M.S.Sharma	Dy. Supdt.	Member	
3.	Representative of Police Admn	Sh. Ramesh Kumar	S.H.O.	Member	
4.	Local Media	Sh. Lalit Sharma (Dainik Jagran)	Press Reporter	Member	
5.	Representative of Faculty	i. Ms Sunita Sachdeva	Assoc.Prof.	Member	
	Member	ii.Dr. Indu Pal	Assoc. Prof.	Member	
		iii.Dr. Shalini Sharma	Asstt. Prof.	Member	
		iv. Sh. Gurvinder Singh	Asstt. Prof.	Member	
6.	Representative of Parents	Sh. Ram Sanhi	Parent	Member	
	*	Smt. Savita	Parent	Member	
7.	Representative of students	i. Puneet, B.A.III	Student	Member	
		ii., Anju, B.A.III	Student	Member	
	iii., Anjali, B.Com.III		Student	Member	
		iv.,Aman, B.Com.III	Student	Member	

Note: - As per requirement of DGHE/Govt., it will be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of the regulations as well the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution. The detailed regulations, provisions and instructions laid down by the DGHE/Govt.

PRINCIPAL

Coordinator

IQAC

S.J.K. College, Kalanaur

ANTI RAGGING SQUAD-I FOR THE SESSION 2019-20

26th June, 2019

S.No.	Name	Designation	Status
1.	Dr. Sushma Sharma	Assco. Prof.	Member
2.	Dr. Ritu Lall	Assco. Prof.	Member
3.	Dr. Usha Chawla	Assco. Prof.	Member
4.	Dr. Vikas Kumar	Asstt. Prof.	Member
5.	Dr. Manasa Rai	Asstt. Prof.	Member
6.	Dr. Umesh Kumar	Asstt. Prof.	Member

Note: - As per requirement of DGHE/Govt., the above Anti Ragging Squad will maintain vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times. It shall be the duty of Anti Ragging Squad to make surprise all classes and other places vulnerable to incidents and having the potentials for ragging and shall be empowered to inspect such places.

Anti-Ragging Squad will conduct an on the spot enquiry in to any incident of ragging referred to by any one and send the enquiry report along with recommendations to the Anti-Ragging Committee for final action. Enquiry will be in a fair and transparent procedure keeping in view the principles of natural justice giving adequate opportunity to the student/s accused of ragging. The detailed regulations, provisions and instructions laid down by the DGHE/Govt.

PRINCIPAL

Coordinator

IQAC

S.J.K. College, Kalanaur

Ned Principal

ANTI RAGGING SQUAD-II FOR THE SESSION 2019-2020

26th June, 2019

S.No.	Name	Designation	Status
1.	Dr. R.K.Bhaskar	Assco. Prof.	Member
2.	Mrs. Urmil Dalal	Assco. Prof.	Member (3m2)
3.	Dr. Mamta Rani	Asstt. Prof.	Member Manta
4.	Dr. Deepa Juneja	Asstt. Prof.	Member Deph
5.	Mrs. Poonam Adhlakha	Asstt. Prof.	Member Woon
6.	Dr. Satish Narwal	Asstt. Prof.	Member -

Note: - As per requirement of DGHE, the above Anti Ragging Squad will maintain vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times. It shall be the duty of Anti Ragging Squad to make surprise all classes and other places vulnerable to incidents and having the potentials for ragging and shall be empowered to inspect such places.

Anti-Ragging Squad will conduct an on the spot enquiry in to any incident of ragging referred to by any one and send the enquiry report along with recommendations to the Anti-Ragging Committee for final action. Enquiry will be in a fair and transparent procedure keeping in view the principles of natural justice giving adequate opportunity to the student/s accused of ragging. The detailed regulations, provisions and instructions laid down by the DGHE.

PRINCIPAL

Nede

Coordinator

S.J.K. College, Kalanaur

Principal
Sat Jinda Kalyana College

Kalanaur (Rohtak) Haryana

SAT JINDA KLAYANA COLLEGE, KALANAUR (ROHTAK)

Dated: 05.08.2020

Annual Duties (2020-2021)

The duties mentioned against each faculty members shall come into force with immediate effect. Convener/Incharges of various committees are requested to note down the name of faculty members associated with them. Ex-Convener/Incharges are requested to hand over the charge, if any, to new incumbents immediately.

1 College Council (Academic)	7	Library Advisory & Book-Bank Committee
1. Ms. Sunita Sachdeva (Co-ordinator)		1. Mrs. Urmil Dalal (Convener)
2. Dr. Indu Pal	100	2. Dr. Deepa Juneja
3. Dr. R.K.Bhaskar	1 37	3. Dr. Poonam Adhlakha
4. Mrs. Urmila Dalal		4. Sh. Raj Kumar Vats
2 IQAC	8	SC/ST & Minority Cell
1. Ms. Sunita Sachdeva (Co-ordinator)		Dr. Mamta Rani (Convener)
2. Dr. R.K.Bhaskar		Advisory Committee
3. Mrs. Urmil Dalal		1. Dr. Shalini Sharma
4. Dr. Sushma Sharma		2. Sh. Gurvinder Singh
5. Dr. Ritu Lall	9	Hospitality Committee
6. Sh. Gurvinder Singh		1. Dr. Sushma Sharma
7. Dr. Manasa Rai		2. Dr. Poonam Adhlakha
8. Sh. Sanjay Khitha		3. Dr. Umesh Kumar
2 NAAC COMMITTEE	-	4. Ms. Payal Gulati
3 NAAC COMMITTEE		5. Dr. Suman
1. Dr. R.K.Bhaskar (Convener)		6. Ms. Sonia
2. Dr. Ritu Lall	10	College Dispensary/First Aid
3. Dr. Shalini Sharma	10	
4. Sh. Gurvinder Singh		1. Dr. Sushma Sharma
5. Dr. Mamta Rani		2. Sh. Gurvinder Singh
6. Dr. Manasa Rai		3. Dr. Poonam Adhlkaha
7. Sh. Harish Chander	11	College Magazine Committee
8. Dr. Aanchal		1. Dr. Shalini Sharma (Chief Editor)
9. Sh. Sanjay Khitha		2. Dr. Vikas Kumar
10. Sh. Naresh Sharma		3. Dr. Deepa Juneja
4 RUSA/UGC Committee		4. Dr. Manasa Rai
- I - I - I - I - I - I - I - I - I - I		5. Dr. Umesh Kumar
1. Dr. Ritu Lall (Convener)		6. Ms. Payal Gulati
2. Sh. Gurvinder Singh	1	7. Dr. Aanchal
3. Dr. Vikas Kumar		8. Ms. Sonia
4. Dr. Manasa Rai	12	Youth Red Cross & Red Ribbon Club
5. Sh. Harish Chander		Dr. Shalini Sharma (Counselor)
6. Sh. M.S. Sharma		Advisory Committee
		1. Dr. Deepa Juneja
5 Purchase Committee		2. Dr. Vikas Kumar
1. Dr. Ritu Lall (Convener)		3. Dr. Manasa Rai
2. Dr. Deepa Juneja		4. Dr. Poonam Adhlakha
3. Dr. Satish Narwal		5. Dr. Satish Narwal
6 Time Table Committee & EDUSAT		5. Dr. Satisii Narwar
1. Mrs. Urmil Dalal (Convener)	13	Bursar
2. Dr. Satish Narwal	13	
3. Dr. Aanchal	No.	Sh. Gurvinder Singh
		11/20

Coordinator IQAC

S.J.K. College, Kalanaur S. 1. S. A. 0.5082020 Sat Jinda Kaiyana College Kalanaur (Rohtak) Haryana

14	Chief Mentor	23	Press/Media
	Ms. Sunita Sachdeva		1. Dr. Mamta Rani
15	Building Committee & Beautification of		2. Dr. Manasa Rai
	Campus		3. Dr. Umesh Kumar
	1. Dr. Indu Pal (Convener)		4. Sh. Naresh Kumar, Clerk
	2. Mrs. Urmil Dalal	24	Youth Festival
	3. Dr. Satish Narwal		Mrs. Umila Dalal (Convener)
	4. Dr. Suman 5. Dr. Krishan Kumar		1. Dr. Shalini Sharma (Symposium,
	6. Sh. Hemant, Clerk		2. Dr. Manasa Rai Debate/Poetry,
	o. Sh. Hemant, Clerk		3. Sh. Harish Chander English)
16	Shamiana & Seating		4. Dr. Vikas Kumar Debate(Hindi)
	Arrangement Committee		5. Dr. Suman
	1. Dr. Satish Narwal (Convner)		6. Dr. Shalini Sharma (Skit/Mime)
	2. Mr. Harish Chander		7. Dr. Satish Narwal
	3. Dr. Krishan Kumar		8. Dr. Mamta Rani (Poetry Haryanvi)
	4. Ms. Sonia		9. Dr. Vikas Kumar (Poetry Hindi)
	5. Sh. Naresh Kumar, Clerk		10. Dr. Vikas Kumar (Poetry Urdu)
17	NCC Officer		11. Dr. Ritu Lall
	Dr. Vikas Kumar (Boys Unit) ANO		12. Dr. Mamta Rani (Quiz)
	2. Dr. Manasa Rai (Girls Incharge)		13. Dr. Deepa Juneja
			14. Ms. Payal Gulati
			15. Dr. Umesh Kumar (Shalokacharan/
18	Alumni		Declamation-Skt
	1. Dr. Ritu Lall (Convener)		16. Sh. Gurvinder Singh (Punjabi Poetry)
	2. Dr. Deepa Juneja	25	Extra Co-Curriculum Activities
	3. Dr. Poonam Adhlakha		Dr. Indu Pal
	3. Dr. Umesh Kumar		2. Mrs. Urmil Dalal
	4. Ms. Payal Gulati		3. Dr. Shalini Sharma
	5. Sh. Sanjay Khitha		4. Dr. Manasa Rai
19	P.T.M.	26	NSS Officer
	1. Dr. Sushma Sharma (Convener)		1. Sh. Harish Chander (Boys Unit-I)
	2. Dr. Umesh Kumar		
			2. Dr. Suman (Gilrs Unit-II)
	3. Sh. Harish Chander	27	
		27	N.S.S.Advisory Committee
20	3. Sh. Harish Chander4. Dr. Suman	27	N.S.S.Advisory Committee 1. Dr. Mamta Rani (Convener)
20	3. Sh. Harish Chander4. Dr. SumanLegal Literacy Cell	27	N.S.S.Advisory Committee
20	 3. Sh. Harish Chander 4. Dr. Suman Legal Literacy Cell 1. Dr. Vikas Kumar (Convener) 	27	N.S.S.Advisory Committee 1. Dr. Mamta Rani (Convener) 2. Dr. Satish Narwal
20	3. Sh. Harish Chander4. Dr. SumanLegal Literacy Cell	27	N.S.S.Advisory Committee 1. Dr. Mamta Rani (Convener) 2. Dr. Satish Narwal 3. Dr. Poonam Adhlakha
20	 Sh. Harish Chander Dr. Suman Legal Literacy Cell Dr. Vikas Kumar (Convener) Dr. Satish Narwal Dr. Suman 	27	N.S.S.Advisory Committee 1. Dr. Mamta Rani (Convener) 2. Dr. Satish Narwal 3. Dr. Poonam Adhlakha 4. Dr. Suman
20	 3. Sh. Harish Chander 4. Dr. Suman Legal Literacy Cell 1. Dr. Vikas Kumar (Convener) 2. Dr. Satish Narwal 		N.S.S.Advisory Committee 1. Dr. Mamta Rani (Convener) 2. Dr. Satish Narwal 3. Dr. Poonam Adhlakha 4. Dr. Suman 5. Sh. Harish Chander
	 Sh. Harish Chander Dr. Suman Legal Literacy Cell Dr. Vikas Kumar (Convener) Dr. Satish Narwal Dr. Suman Ms. Payal Gulati House Exam Cell 	27	N.S.S.Advisory Committee 1. Dr. Mamta Rani (Convener) 2. Dr. Satish Narwal 3. Dr. Poonam Adhlakha 4. Dr. Suman 5. Sh. Harish Chander Personality Development & Counselling Cell
	 Sh. Harish Chander Dr. Suman Legal Literacy Cell Dr. Vikas Kumar (Convener) Dr. Satish Narwal Dr. Suman Ms. Payal Gulati House Exam Cell Dr. Indu Pal 		N.S.S.Advisory Committee 1. Dr. Mamta Rani (Convener) 2. Dr. Satish Narwal 3. Dr. Poonam Adhlakha 4. Dr. Suman 5. Sh. Harish Chander Personality Development & Counselling
21	 Sh. Harish Chander Dr. Suman Legal Literacy Cell Dr. Vikas Kumar (Convener) Dr. Satish Narwal Dr. Suman Ms. Payal Gulati House Exam Cell Dr. Indu Pal Mrs. Urmil Dalal 		N.S.S.Advisory Committee 1. Dr. Mamta Rani (Convener) 2. Dr. Satish Narwal 3. Dr. Poonam Adhlakha 4. Dr. Suman 5. Sh. Harish Chander Personality Development & Counselling Cell
	 Sh. Harish Chander Dr. Suman Legal Literacy Cell Dr. Vikas Kumar (Convener) Dr. Satish Narwal Dr. Suman Ms. Payal Gulati House Exam Cell Dr. Indu Pal Mrs. Urmil Dalal Women Cell & Anti Sexual Harassment Cell 	28	N.S.S.Advisory Committee 1. Dr. Mamta Rani (Convener) 2. Dr. Satish Narwal 3. Dr. Poonam Adhlakha 4. Dr. Suman 5. Sh. Harish Chander Personality Development & Counselling Cell Ms. Sunita Sachdeva
21	 Sh. Harish Chander Dr. Suman Legal Literacy Cell Dr. Vikas Kumar (Convener) Dr. Satish Narwal Dr. Suman Ms. Payal Gulati House Exam Cell Dr. Indu Pal Mrs. Urmil Dalal Women Cell & Anti Sexual Harassment Cell Dr. Ritu Lall (Convener) 	28	N.S.S.Advisory Committee 1. Dr. Mamta Rani (Convener) 2. Dr. Satish Narwal 3. Dr. Poonam Adhlakha 4. Dr. Suman 5. Sh. Harish Chander Personality Development & Counselling Cell Ms. Sunita Sachdeva Grievance Cell
21	 Sh. Harish Chander Dr. Suman Legal Literacy Cell Dr. Vikas Kumar (Convener) Dr. Satish Narwal Dr. Suman Ms. Payal Gulati House Exam Cell Dr. Indu Pal Mrs. Urmil Dalal Women Cell & Anti Sexual Harassment Cell Dr. Ritu Lall (Convener) Dr. Shalini Sharma 	28	N.S.S.Advisory Committee 1. Dr. Mamta Rani (Convener) 2. Dr. Satish Narwal 3. Dr. Poonam Adhlakha 4. Dr. Suman 5. Sh. Harish Chander Personality Development & Counselling Cell Ms. Sunita Sachdeva Grievance Cell 1. Dr. N.K. Dua 2. Ms. Sunita Sachdeva 3. Dr. Indu Pal
21	 Sh. Harish Chander Dr. Suman Legal Literacy Cell Dr. Vikas Kumar (Convener) Dr. Satish Narwal Dr. Suman Ms. Payal Gulati House Exam Cell Dr. Indu Pal Mrs. Urmil Dalal Women Cell & Anti Sexual Harassment Cell Dr. Ritu Lall (Convener) Dr. Shalini Sharma Sh. Gurvinder Singh 	28	N.S.S.Advisory Committee 1. Dr. Mamta Rani (Convener) 2. Dr. Satish Narwal 3. Dr. Poonam Adhlakha 4. Dr. Suman 5. Sh. Harish Chander Personality Development & Counselling Cell Ms. Sunita Sachdeva Grievance Cell 1. Dr. N.K. Dua 2. Ms. Sunita Sachdeva
21	 Sh. Harish Chander Dr. Suman Legal Literacy Cell Dr. Vikas Kumar (Convener) Dr. Satish Narwal Dr. Suman Ms. Payal Gulati House Exam Cell Dr. Indu Pal Mrs. Urmil Dalal Women Cell & Anti Sexual Harassment Cell Dr. Ritu Lall (Convener) Dr. Shalini Sharma 	28	N.S.S.Advisory Committee 1. Dr. Mamta Rani (Convener) 2. Dr. Satish Narwal 3. Dr. Poonam Adhlakha 4. Dr. Suman 5. Sh. Harish Chander Personality Development & Counselling Cell Ms. Sunita Sachdeva Grievance Cell 1. Dr. N.K. Dua 2. Ms. Sunita Sachdeva 3. Dr. Indu Pal

Coordinator IQAC

S.J.K. College, Kalanaur
5.1.5 A 0508 2020

30	Income Tax	41	Discipline Committee
	1. Dr. R.K.Bhaskar		1. Ms. Sunita Sachdeva (Convener)
	2. Ms. Payal Gulati		2. Dr. R.K.Bhaskar
31	Earn While You Learn	-	3. Mrs. Urmila Dalal
31		19.19	4. Dr. Shalini Sharma
	1. Dr. Sushma Sharma		5. Dr. Mamta Rani
	2. Dr. Suman		6. Dr. Vikas Kumar
	3 Ms. Payal Gulati		7. Dr. Satish Narwal
32	Environmental Club		8. Dr. Suman
	1. Dr. Deepa Juneja		9. Sh. Harish Chander
	2. Mrs. Poonam Adhlakha		10. Dr. Krishan Kumar
	3. Dr. Satish Narwal		11. Dr. Aanchal
	4. Sh. Harish Chander	42	Brochure/Prospectus Committee
33	A.S.P.I.O		1. Dr. Shalini Sharma (Convener)
33	1. Dr. Sushma Sharma		2. Dr. Vikas Kumar
	2. Sh. M.S.Sharma		3. Dr. Manasa Rai
2.4		12	STATE CHICAGO CONTRACTOR SERVICES
34	Decoration Committee	43	Fee Concession Committee
	1. Dr. Shalini Sharma		1. Dr. R.K.Bhaskar
	2. Dr. Mamta Rani		2. Mrs. Urmil Dalal
	3. Dr. Satish Narwal		3. Dr. Usha Chawla
	4. Dr. Suman	44	Canteen Committee
	5. Mrs. Pooja Bathla		1. Mrs. Urmila Dalal
	6. Ms. Komal		2. Dr. Satish Kumar
			3. Dr. Umesh Kumar
35	Photography	45	Entrepreneurship Development Club (EDC)
	1. Dr. Ritu Lall	1 34.54	1. Dr. R.,K.Bhaskar
	2. Dr. Poonam Adhlakha		2. Mrs. Urmil Dalal
	3. Dr. Umesh Kumar		3. Sh. Gurvinder Singh
36			4. Dr. Vikas Kumar
30	Anti Corruption Cell		5. Dr. Deepa Juneja
	1. Sh. Gurvinder Singh		6. Dr. Manasa Rai
	2. Dr. Vikas Kumar	46	Sports & Gym Advisory Committee
	3. Dr. Manasa Rai	40	Sports & Gym Mayisory Committee
37	Voter Awareness		1. Dr. Deepa Juneja
	1 De Cuches Cl		2. Dr. Umesh Kumar
	1. Dr. Sushma Sharma		3. Dr. Krishan Kumar
	2. Dr. Satish Narwal	47	Employment/Placement/Information Cell
	3. Mrs. Pooja Bathla		Dr. Deepa Juneja
			2. Dr. Satish Narwal
38	NODAL Officer PRAN		3 . Dr. Poonam Adhlakha
	Dr. Deepa Juneja	48	Stage Secretary
39	Online Admission	1.0	1. Dr. Indu Pal
	Dr. R.K.Bhaskar-Nodal Officer		2. Dr. Shalini Sharma
			3. Dr. Vikas Kumar
	2. Dr. Manasa Rai		4. Dr. Manasa Rai
	3. Sh. Sanjay Kumar-Clerk	40	
	4. Sh. Naresh Kumar-Clerk	49	Website
			1. Dr. Manasa Rai
			2. Dr. Aanchal
		1	3. Ms. Sonia Maggu

Coordinator IQAC S.J.K. College, Kalanaur

40	Road Safety Club	50	Lesson Plan Review Committee
	1. Dr. Deepa Juneja (Incharge)		1. Ms. Sunita Sachdeva (Convener)
	2. Dr Poonam Adhlakha		2. Mrs. Urmila Dalal
	3. Dr. Satish Narwal		3. Dr. Sushma Sharma
	4. Ms. Payal Gulati		
51	Planning Board	53	Printing Committee
	1. Ms. Sunita Sachdeva (IQAC Coordinator)		1. Mrs. Urmil Dalal (Convener)
	2. Dr. R.K.Bhaskar (NAAC Coordinator)		2. Dr. Shalini Sharma
	3. Dr Ritu Lall (UGC/Rusa Coordinator)		3. Sh. Gurvinder Singh
	4. Sh. Gurvinder Singh (Bursar)		4. Dr. Vikas Kumar
	5. Sh. M.S.Sharma (Dy. Supdt)	54	Result Analysis Committee
52	Outreach Programme		1. Dr. Sushma Sharma (Convener)
	1. Dr. Indu Pal	18	2. Dr. Deepa Juneja
	2. Dr. Ritu Lall		3. Dr. Poonam Adhlakha
	3. Dr. Shalini Sharma		4. Sh. Harish Chander
	Advisory Committee		
	1. Dr. Vikas Kumar (NCC Officer Boys)		
	2. Dr. Manasa Rai (NCC Officer Girls)		
	3. Sh. Harish Chander (NSS Officer	111	
	Boys)	1	
	4. Dr. Suman (NSS Officer Girls)		

(Dr. N.K. Dua)ncipal

(Dr. N.K. Dua)ncipal Sat Jinda Kærincipablege KALANAUR (Rohtak) Haryana

Coordinator IQAC S.J.K. College, Kalanaur

Sat Jinda Kalyana College Kalanaur (P. - , Haryana

S.J.K.COLLEGE, KALANAUR

05 August, 2020

APEX COMMITTEE

For Anti-Ragging

An Apex Committee of the following is constituted to consider and decide the ragging cases finally duly recommended by the sub committees constituted for the purpose during the academic session 2020-21:

- 1. Dr. N.K.Dua, Principal,
- 2 Dr. R.K.Bhaskar
- 3. Mrs. Urmil Dalal
- 4. Dr. Vikas Kumar
- 5. Dr. Indu Pal

Chairman

Mamber

Member

Member

ia and grass

Member Secretary

. pl

PRINCIPAL

Copy of the above is forwarded to : -

1 Convener & all Members of Apex Committee

Coordinator
IQAC
S.J.K. College, Kalanaur

Principal
Set Anda Kalyana College

NOTICE

RAGGING IS PROHIBITED

In view of the directions of the Hon'ble Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, and thereby, to provide for the healthy development, physically and psychologically, of all students, ragging is prohibited strictly.

All the students are hereby warned/ advised not to indulge themselves in any kind of ragging in the college campus and hostels.

The incident of ragging, if any, can be reported on telephone nos. 01258-222439, 8607022439 and in case of any emergency/eventuality/incidence, Dr. Indu Pal (9416630933) and Dr. R.K.Bhaskar (9416495934) may be contacted.

Fresher can also report the incident of ragging, if any, to the above mentioned officers. The incident of ragging will attract a fine between Rs. 25000/- and Rs. 1 lac. When the persons committing or abetting the crime of ragging are not identified, the institute shall resort to collective punishment.

Ragging is no way to make friends with freshers. Seniors should set an example of decent behavior before newcomers.

PRINCIPAL

All Notice Boards

Coordinator IQAC

S.J.K. College, Kalanaur

Sat Jinda Kalyana College
Kalangur (Pohte!\) Harvana

आवश्यक सूचना

05th August 2020

माननीय सुप्रीम कोर्ट के फैसले (Writ Petition No. (C) 656/1998) और निर्देशों (SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009) को ध्यान में रखते हुऐ महाविद्यालय में किसी भी प्रकार की रैगिंग वर्जित है । रैगिंग करने या रैगिंग को बढ़ावा देने वाले पर कड़ा जुर्माना, निष्कासन या कारावास की सजा हो सकती है। अगर कोई वरिष्ठ विद्यार्थी अपने कथन, टिप्पणी व आचरण के प्रभाव से नए विधार्थियों की मर्यादा, सम्मान व स्वाभिमान को ठेस पहुंचाकर मानसिक या शारिरिक हानि पहुंचाएं या भय उत्पन्न करे या उपहास या मजाक उड़ाएं तो उसे रैगिंग समझा जाऐगा जिसके लिए दोषी विद्यार्थी को कॉलेज से निष्कासित किया जा सकता है तथा उसके विरूद्ध कानूनी कार्यवाही की जा सकती है। The incident of ragging, if any, can be reported on telephone nos. 01258-222439, 8607022439 and in case of any emergency/ eventuality/incidence, Dr. Indu Pal (9416630933) Dr. R.K. Bhaskar (9416495934) may be contacted.

रैगिंग करने वाले को 25000/— रूपये तक का जुर्माना किया जा सकता है।

सुप्रीम कोर्ट के उक्त आदेश की अवहेलना दण्डनीय अपराध है।

प्राचार्य

Coordinator

IQAC S.J.K. College, Kalanaur

ANTI RAGGING COMMITTEE FOR THE SESSION 2020-21

05th August, 2020

S.No.	As per requirement of	Name	Designation	Status	
1.	Head of Institution	Dr. N.K.Dua	Principal	Chairman	
2.	Non-Teaching Staff	Sh. M.S.Sharma	Supdt	Member	
3.	Representative of Police Admn	Sh. Sohan Lal	S.H.O.	Member	
4.	Local Media	Sh. Lalit Sharma (Dainik Jagran)	Press Reporter	Member	
5.	Representative of Faculty Member Representative of Parents	i. Ms Sunita Sachdeva	Assoc.Prof.	Member	
		ii.Dr. Indu Pal	Assoc. Prof.	Member	
		iii.Dr. Shalini Sharma	Asstt. Prof.	Member	
		iv. Sh. Gurvinder Singh	Asstt. Prof.	Member	
6.		i. Sh Charanjit	Parent	Member	
		ii. Smt. Savita Rani	Parent	Member	
7.	Representative of students	i. Pooja, B.A.III	Student	Member	
		ii., Madhu, B.A.III		Member	
	iii. Mitali, B.Com.III		Student	Member	
		iv. Mousam, B.Com.III	Student	Member	

Note: - As per requirement of DGHE/Govt., it will be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of the regulations as well the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution. The detailed regulations, provisions and instructions laid down by the DGHE/Govt.

PRINCIPAL

Coordinator IQAC

S.J.K. College, Kalanaur

Sat Jinda Kalyana College Kalanaur (Pohtak) Harvana

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ANTI RAGGING SQUAD FOR THE SESSION 2020-21

05th August, 2020

S.No.	Name	Designation	Status
1.	Dr. Sushma Sharma	Assoc. Prof.	Member
2.	Dr. Ritu Lall	Assoc. Prof.	Member
3.	Dr. Vikas Kumar	Asstt. Prof.	Member
4.	Dr. Manasa Rai	Asstt. Prof.	Member
5.	Dr. Umesh Kumar	Asstt. Prof.	Member

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Note: - As per requirement of DGHE/Govt., the above Anti Ragging Squad will maintain vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times. It shall be the duty of Anti Ragging Squad to make surprise all classes and other places vulnerable to incidents and having the potentials for ragging and shall be empowered to inspect such places.

Anti-Ragging Squad will conduct an on the spot enquiry in to any incident of ragging referred to by any one and send the enquiry report along with recommendations to the Anti-Ragging Committee for final action. Enquiry will be in a fair and transparent procedure keeping in view the principles of natural justice giving adequate opportunity to the student/s accused of ragging. The detailed regulations, provisions and instructions laid down by the DGHE/Govt.

PRINCIPAL

Coordinator
IQAC
S.J.K. College, Kalanaur

Sat Jinda Kalyana College, Kalanaur (Rohtak)

सत जीन्दा कल्याणा कॉलिज, कलानौर (रोहतक)

माननीय सुप्रीम कोर्ट के फैसले (Writ Petition No. (C) 656/1998) और निर्देशों (SLPNo. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009) को ध्यान में रखते हुए महाविद्यालय किसी भी प्रकार की रैगिंग वर्जित है। रैगिंग करने या रैगिंग को बढ़ावा देने वाले पर कड़ा जुर्माना, निष्कासन या कारावास की सजा हो सकती है। अगर कोई वरिष्ठ विद्यार्थी अपने कथन, टिप्पणी व आचरण के प्रभाव से नए विद्यार्थियों की मर्यादा, सम्मान व स्वाभिमान को ठेस पहुँचाकर मानसिक या शारीरिक हानि पहुँचाए या भय उत्पन्न करे, उपहास या मजाक उडाए तो उसे रैगिंग समझा जाएगा, जिसके लिए दोषी विद्यार्थी को कॉलेज से निष्कासित किया जा सकता है तथा उसके विरुद्ध कानूनी कार्यवाही की जा सकती है। The incident of ragging, if any, can be reported on telephone nos. 01258-222439, 8607022439 and in case of any emergency/ eventuality/incidence, Dr. Shalini Sharma (9466282040) Dr. Gurvinder Singh (9416521541) may be contacted.

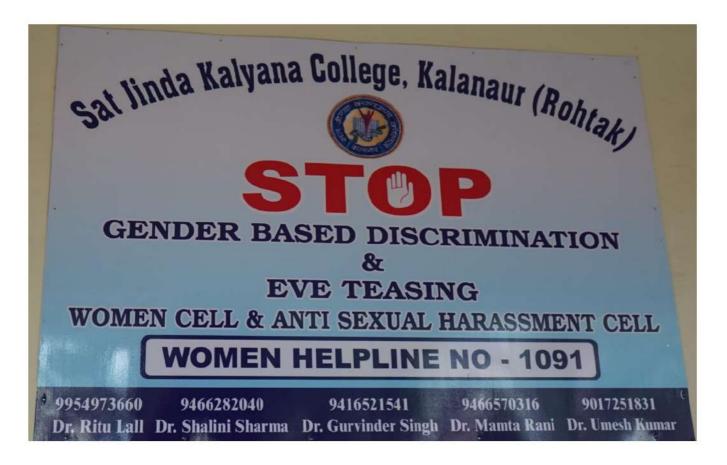
रैगिंग करने वाले का 25,000 से 1,00,000/- रूपये तक का जुर्माना किया जा सकता है।

सुप्रीम कोर्ट के उक्त आदेश की अवहेलना दण्डनीय अपराध है।

प्राचार्य

Creating Awareness About Anti Ragging

Sat Jinda Kalyana College, Kalanaur (Rohtak)



Creating Awareness about Sexual Harassment