



# Sat Jinda Kalyana College, Kalanaur

NH 709, Kalanaur Kalan, (Rohtak) Haryana 124113

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## NAAC ACCREDITATION -2022 Cycle 3

### CRITERION 6

## Governance, Leadership and Management

### 6.5.3 Quality assurance initiatives of the institution include...

### 3. Minutes of Meetings of IQAC

*Submitted to*



**National Assessment and Accreditation Council**

**2016-2017**

S. J. K. COLLEGE YALANAUUR




Meeting dated 04/08/2016

A meeting of IQAC is held in the office of Principal on 04/08/2016 at 2.10 p.m. The meeting is attended by the following persons:-

1. Ms. Sunita Sachdeva *Sachdeva*
2. Dr. R.K. Bhaskar *Bhaskar*
3. Dr. J.K. Sharma *Sharma*
4. Dr. Sushma Sharma *Sushma*
5. Dr. Ritu Rani *Rani*
6. Dr. Usha Chandra *Chandra*
7. Sh. Sanjay Kumar *Kumar*

The following decisions were taken in the meeting:-

1. Functions of Independence Day to be organised on 13-08-2016
2. Society's functions to be organised in the month of September
3. Any function to be organised in mid of September
4. Coaching Classes/ Remedial Classes in the first week of August
5. Yoga Camp for a week in the month of November

  
Coordinator  
IQAC  
S.J.K. College, Kalanaur

*P.T.O*  
  
Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana



6. Budget which your learn scheme for 2016-17 to be started
7. State Utkrish Yojna to be launched
8. Student feed back programme (after completing his/her graduation)
9. meeting of IQAC (with all members) to be held in the month of December

*Signature*

*Signature*

Coordinator  
IQAC  
S.J.K. College, Kalanaur

*Signature*

Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana



Meeting dated 16/01/2017

A meeting of IQAC is held in the office of Principal on 16/01/2017 at 2.00 p.m. The meeting is attended by the following persons:-

1. Ms. Sumita Sachdeva

2. Dr. R.K. Bhaskar

3. Dr. J.K. Sharma

4. Dr. Sushoma Sharma

5. Dr. Ritu Lal

6. Dr. Usha Chauhan

7. Sh. Sampat Kumar

Sugandha

Dr. R.K.

Sushoma

R.Lal

Usha

16/1/17. S.K.

The following activities were planned to be organised in even semesters of Session 2016-17

1. Prize distribution function.

2. Activities of Societies in one day.

3. Alumni meet

4. Cell activities with the permission of chair

5. Update website - message alert from next session.

6. Blood donation camp

7. Sports meet

8. Visit to villages for admission

Sugandha

Coordinator  
IQAC  
S.J.K. College, Kalanaur

Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana



Meeting dated 27/03/2017

A meeting of DDAE is held in the office of Principal on 27/03/2017 at 12.20 p.m. The meeting is attended by the following persons

- |                                   |                 |
|-----------------------------------|-----------------|
| 1. <del>Dr.</del> Sunita Sachdevs | Secy B Sachdevs |
| 2. Dr. R.K. Bhattachar            | Dr.             |
| 3. Dr. J.K. Sharma                | Dr. J.K.        |
| 4. Dr. Sushma Sharma              | Sp. Sharma      |
| 5. Dr. Rita Lal                   | R. Lal          |
| 6. Dr. Usha Chandra               | U. Chandra      |
| 7. Sh. Sanyal Kumar               | Sanyal          |

The following decisions were taken

1. ADAR 2015-16 was finalised
2. Calendar for 2017-18 to be prepared before holding DDAE meeting with all members

Secy B Sachdevs

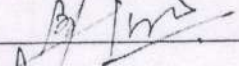
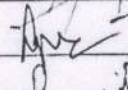
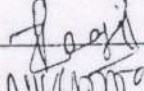
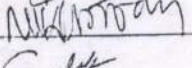
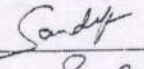
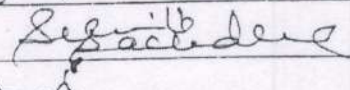

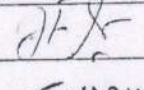
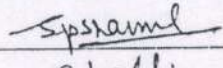
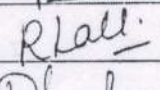
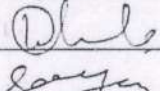
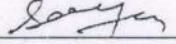
Coordinator  
IQAC  
S.J.K. College, Kalanaur

Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana



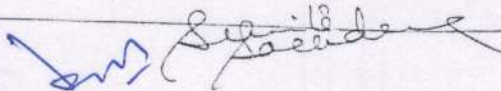
Meeting dated 05/05/17 Date

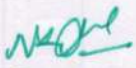
A meeting of IQAC is held in the office of Principal on 05/05/2017 at 3.00 pm. The meeting is attended by the following persons.

- |                              |  |
|------------------------------|--|
| 1. Sh. Bharat Bhushan Bhatla |    |
| 2. Dr. Aparna Bhatla         |    |
| 3. Dr. Rashmi Bajaj          |    |
| 4. Dr. N.K. Dhawan           |    |
| 5. Mrs. Sandeep              |    |
| 6. Ms. Sumita Sachdeva       |    |
| 7. Dr. R.K. Bhaskar          |    |
| 8. Dr. S.K. Sharma           |    |
| 9. Dr. Sushma Sharma         |    |
| 10. Dr. Ritu Lall            |    |
| 11. Dr. Usha Chawla          |   |
| 12. Sh. Sonjay Kumar         |  |

The following decisions were taken

1. Decision to visit colleges regarding new admissions
2. Calendar of activities of odd semester for the session 2017-18 was discussed
3. Discussion took place about the new courses to be introduced in the session 2018-19
4. It was decided to organize Naurun, Talent Search, Tree Plantation, Entre College Contest, Quiz, Mela, Youth Festival, Yoga & Meditation or other activities as directed by MDU/DGHE.
5. Animation classes will be started.

  
**Coordinator**  
**IQAC**  
**S.J.K. College, Kalanaur**

  
**Principal**  
**Sat Jinda Kalyana College**  
**Kalanaur (Rohtak) Haryana**

**2017-2018**

S. J. K. COLLEGE YALANAU



Meeting Dated 31-08-2017

A meeting of IQAC is held in the office of Principal on 31-08-2017 at 2.00 pm. The meeting is attended by the following persons.

1. Ms. Sumita Sachdeva *Secretary*
2. Dr. R.K. Bhaskar *Member*
3. Dr. J.K. Sharma *Member*
4. Dr. Sushma Sharma *Member*
5. Dr. Ritu Lal *Member*
6. Dr. Usha Chawla *Member*
7. Sh. Sangeet Kumar - on leave

The followings decisions were taken:-

1. Since Harwan and Talent Search has already been taken as discussed in the meeting dated 05/05/2017.

2. The calendar of activities will be as follows:-

1) In the month of September, 2017

- a) Tree Plantation
- b) Inter College Competitions

2) October 2017

- a) Dahiya Mela
- b) Youth Festival

3) November, 2017

- a) Yoga & meditation
- b) Other activities directed by MDU Dina Nagar

3. Coaching classes for Competitive Exams has been started from the month of August, 2017.

Coordinator  
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Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana



4. Remedial Coaching Classes & Health Check up Camp

5. Animation Course will be start in the month of october, 2017.

6. Keeping in view the technical problems it was decided after discussion that first period can be started from 9.15 a.m.

*S. J. K. College*

*[Signature]*  
Coordinator  
IQAC  
S.J.K. College, Kalanaur

*[Signature]*  
Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana



A meeting of EQAC is held in the office of Principal on 20/09/2017 at 1.15 p.m. The meeting is attended by the following persons: -

1. Mr. Sunith Sachdeva *Signature*
2. Dr. R.K. Bhaskar *Signature*
3. Dr. J.K. Shatma *Signature*
4. Dr. Sushma Shatma *Signature*
5. Dr. Ritu Lall
6. Dr. Usha Chaudhary *Signature*
7. Sh. Somyajit Kumar

The cases of 1 Mrs. Shalini Sharma  
2. Sh. Gursukh Singh 3. Dr. Manish Rana  
4. Dr. Vikas Kumar were discussed and checked in the meeting and forwarded the cases for Senior Scale to M.D. University, Rohtak for necessary action

*Signature*

*Signature*  
Coordinator  
IQAC  
S.J.K. College, Kalanaur

*Signature*  
Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana



Meeting dt. 09/12/2017

A meeting of IQAC is held in the office of Principal on 09/12/2017 at 10.30 a.m. The meeting is attended by the following persons:—

1. Dr. N.K. Dua *NKD*
2. Dr. R.K. Bhaskar *brk*
3. Dr. J.K. Sharma *JKS*
4. Dr. Sushma Sharma *spshama 9.12.2017*
5. Dr. Ritu Lall *RLall 9/12/17*
6. Dr. Usha Chauhan *Usha 9/12/2017*
7. Sh. Gurninder Singh
8. Ms. Manaba Rai *Manaba*
9. Sh. Umesh Kumar *Umesh Kumar*
10. Sh. Sanjay Kumar *Sanjay*

The following decisions were taken in the meeting

1. A proposal for organising National Seminar on 15<sup>th</sup> September, 2018 on the theme entitled "Recent Trends in Education" may be sent to HBARC.
2. Another proposal for organising National Workshop on 13<sup>th</sup> October, 2018 on the theme entitled "Role of IQAC in Colleges" may also be sent to HBARC.
3. Activity Calendar for even semesters of Session 2017-18 was approved in the meeting (Copy of which is put in the IQAC notice file)

*Sanjay*  
**Coordinator**  
**IQAC**  
**S.J.K. College, Kalanaur**

P.T.O. *NKD*  
**Principal**  
**Sat Jinda Kalyana College**  
**Kalanaur (Rohtak) Haryana**



4. It was decided in the meeting that sessional tests will be conducted in the next semester to keep an eye on the progress of the students. These test will be held from 8th March, 2019 onwards and during sessionals all the periods will be of 30 minutes so that the classes will not suffer.

Timing for sessionals: 2.00 pm to 3.30 pm.

*[Signature]*

*[Signature]*  
Coordinator  
IQAC  
S.J.K. College, Kalanaur

*[Signature]*  
Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana



# **SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

## **Proceedings of the meeting of IQAC held on 16<sup>th</sup> December, 2017 at 2.30 p.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

The following members were present :

- |                              |                         |
|------------------------------|-------------------------|
| 1. Sh. Bharat Bhushan Bathla | 9. Dr. J.K.Sharma       |
| 2. Dr. Aparna Batra          | 10. Dr. Sushma Sharma   |
| 3. Prof. G.L.Taneja          | 11. Dr. Ritu Lall       |
| 4. Dr. N.K.Dhawan            | 12. Dr. Usha Chawla     |
| 5. Sh. Rajesh Khera          | 13. Sh. Gurminder Singh |
| 6. Dr. N.K.Dua               | 14. Ms. Manasa Rai      |
| 7. Ms. Sunita Sachdeva       | 15. Sh. Umesh Kumar     |
| 8. Dr. R.K.Bhaskar           | 16. Sh. Sanjay Kumar    |

### **Agenda Points :**

1. Calendar of activities to be held by various Societies/Clubs/Cells in the even semester of session 2017-2018.
2. National Seminar to be organized by IQAC.
3. Workshop to be organized by IQAC.
4. Sessional Test.
5. New Courses- B. Sc.(Non-Medical) with Physics, Chemistry and Mathematics  
Introduction of Physical Education as an elective subject  
Intake increase in B.A. course from 160 to 240

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson, IQAC welcomed all the members of IQAC present in the meeting and explained the rationale behind convening this meeting. Thereafter, the above agenda points were discussed in detail and unanimously following decision were taken.

### **1. Calendar of activities**


Calendar of extra curricular activities to be organized held by various societies/clubs/cells/departments in the even semester of session 2017-18 was discussed and approved. The copy of the same to be forwarded to the concerned committee for further action.

### **2. National Seminar & Workshop**

It was decided that proposals for organizing National Seminar and Workshop by IQAC of the College may be sent to NAAC, Bangalore.

### **3. Sessional Tests**

Sessional test to be conducted for better evaluation of students progress

  
**Coordinator**  
**IQAC**  
**S.J.K. College, Kalanaur**

  
**Principal**  
**Sat Jinda Kalyana College**  
**Kalanaur (Rohtak) Haryana**

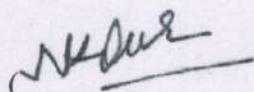


#### 4. New Courses

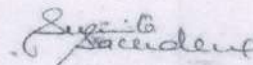
Introduction of following new courses were approved in the meeting

- a. B.Sc. (Non-Medical) with Physics, Chemistry & Mathematics.
- b. Physical Education as elective subject.
- c. It was decided to seek permission from DGHE, Panchkula to increase the number of seats in B.A. Course from 160 to 240.

Meeting ended with the vote of thanks to the chair.



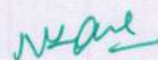
(Dr. Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



Coordinator  
IQAC  
S.J.K. College, Kalanaur



Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana



**SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceedings of the meeting of IQAC held on 07<sup>th</sup> February, 2018 at 2.00 p.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

The following members were present :

1. Dr. Naresh Kumar Dua
2. Ms. Sunita Sachdeva
3. Dr. R.K.Bhaskar
4. Dr. Sushma Sharma
5. Dr. Ritu Lall
6. Dr. Usha Chawla
7. Sh. Gurvinder Singh
8. Ms. Manasa Rai
9. Sh. Umesh Kumar
10. Sh. Sanjay Kumar

**Agenda Points :**

1. PTM
2. Mentoring
3. Filling up vacant posts

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson, IQAC welcomed all the members of IQAC present in the meeting and explained the rationale behind convening this meeting. Thereafter, the above agenda points were discussed in detail and unanimously following decision were taken.

**1. PTM**

Parent Teacher meet should be organized in the month of February, 2018.

**2. Mentoring**

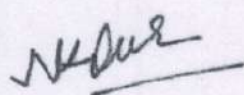
Mentoring classes should be started w.e.f. 02<sup>nd</sup> February, 2018.

Outcome of Mentoring classes (started recently) was discussed and it was decided that mentors should give more attention to those students whose attendance is less than the desired level and motivate them to be more regular.

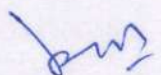
**3. Filling up vacant posts**

It was decided to seek permission from DGHE, Panchkula for filling the vacant posts.

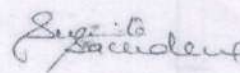
Meeting ended with the vote of thanks to the chair.



(Dr.Naresh Kumar Dua)  
Principal/Chairperson



**Coordinator  
IQAC  
S.J.K. College, Kalanaur**



(Ms. Sunita Sachdeva)  
Coordinator



**Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana**



**SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceedings of the meeting of IQAC held on 12<sup>th</sup> March, 2018 at 12.00 noon in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

The following members were present :

1. Dr. Naresh Kumar Dua
2. Ms. Sunita Sachdeva
3. Dr. R.K.Bhaskar
4. Dr. J.K. Sharma
5. Dr. Sushma Sharma
6. Dr. Ritu Lall
7. Dr. Usha Chawla
8. Sh. Gurvinder Singh
9. Ms. Manasa Rai
10. Sh. Umesh Kumar
11. Sh. Sanjay Kumar

**Agenda Points :**

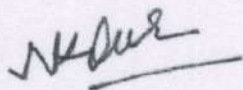
1. To discuss Selection Grade case of Dr. Deepa Juneja.
2. Any other item with the permission of the Chair.

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson, IQAC welcomed all the members of IQAC present in the meeting and explained the rationale behind convening this meeting. Thereafter, the above agenda points were discussed in detail and unanimously following decision were taken.

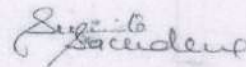
**1. Selection Grade**

Selection grade case of Dr. Deepa Juneja was discussed and checked in the meeting. The case was forwarded to M.D. University, Rohtak for necessary action.

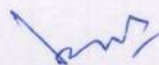
Meeting ended with the vote of thanks to the chair.



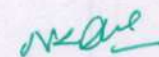
(Dr.Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



**Coordinator**  
**IQAC**  
**S.J.K. College, Kalanaur**



**Principal**  
**Sat Jinda Kalyana College**  
**Kalanaur (Rohtak) Haryana**



**SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceedings of the meeting of IQAC held on 17<sup>th</sup> May, 2018 at 11.00 a.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

The following members were present :

1. Dr. Naresh Kumar Dua
2. Ms. Sunita Sachdeva
3. Dr. R.K.Bhaskar
4. Dr. Sushma Sharma
5. Dr. Ritu Lall
6. Dr. Usha Chawla
7. Sh. Gurvinder Singh
8. Sh. Sanjay Kumar

**Agenda Points :**

1. To discuss Senior Grade case of Dr. Umesh Kumar
2. Academic & Extra Curricular activities for the next semester
3. Lesson Plan, Mentoring & Proctorial Duties
4. Any other item with permission of the chair.

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson, IQAC welcomed all the members of IQAC present in the meeting and explained the rationale behind convening this meeting. Thereafter, the above agenda points were discussed in detail and unanimously following decision were taken.

**1. Senior Selection Grade**

Senior Scale case of Dr. Umesh Kumar was discussed and checked in the meeting. The case was forwarded to M.D. University, Rohtak for necessary action.

**2. Academic & Extra Curricular Activities**

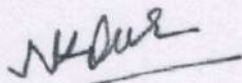
Calendar of Academic & Extra Curricular activities for Odd semester of session 2018-19 was discussed and finalized.

**3. Lesson Plan, Mentoring & Proctorial Duties**


It was decided to continue with the practice of preparing lesson plans.

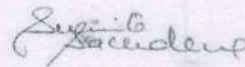
1. Principal showed satisfaction with the performance of proctorial duties of staff members and it was decided to request the staff members to be more vigilant for maintenance of high level of discipline.

Meeting ended with the vote of thanks to the chair.

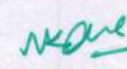


(Dr. Naresh Kumar Dua)  
Principal/Chairperson

  
**Coordinator**  
**IQAC**  
**S.J.K. College, Kalanaur**



(Ms. Sunita Sachdeva)  
Coordinator

  
**Principal**  
**Sat Jinda Kalyana College**  
**Kalanaur (Rohtak) Haryana**



# **SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceeding of the meeting of IQAC held on 02<sup>nd</sup> June, 2018 at 2.30 p.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

The following members were present :

- |                              |                         |
|------------------------------|-------------------------|
| 1. Sh. Bharat Bhushan Bathla | 9. Dr. J.K.Sharma       |
| 2. Dr. Aparna Batra          | 10. Dr. Sushma Sharma   |
| 3. Prof. G.L.Taneja          | 11. Dr. Ritu Lall       |
| 4. Dr. N.K.Dhawan            | 12. Dr. Usha Chawla     |
| 5. Sh. Rajesh Khera          | 13. Sh. Gurvinder Singh |
| 6. Dr. N.K.Dua               | 14. Ms. Manasa Rai      |
| 7. Ms. Sunita Sachdeva       | 15. Sh. Umesh Kumar     |
| 8. Dr. R.K.Bhaskar           | 16. Sh. Sanjay Kumar    |

## **Aganda Points :**

1. Calendar of academic & extra activities for odd semester of session 2018-19
2. Admission of students for next session
3. New UG/PG Courses
4. Seminar & Workshop to be organized
5. Construction of Boundary wall & Auditorium
6. Hawan, Orientation Programme & Yoga Day
7. Any other item with the permission of chair.

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson, IQAC welcomed all the members of IQAC present in the meeting and explained the rationale behind convening this meeting. Thereafter, the above agenda points were discussed in detail and unanimously following decision were taken.

### **1. Calendar of activities**

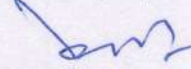
Calendar of activities to be held by various societies/clubs/cells in the odd semester of session 2018-19 was discussed and approved.

### **2. Admission**

Admissions of students in the next session should be increased by contacting the Principals of nearby schools and requesting them to motivate their students to take admission in our college. They should also be informed about the introduction of new course i.e. B.Sc.(Non-Medical) in the College. Information about the various courses run by the college should be widely publicized by using Print media.

### **3. New Courses**

It was decided to send proposals for seeking permission for introduction of new courses i.e. B.Sc.(Mon-Medical) in Grant-in-Aid structure Physical Education as subject at B.A. level, M.Com, M.Sc.(Physics), M.Sc. (Chemistry) to DGHE, Haryana.

  
**Coordinator**  
**IQAC**  
**S.J.K. College, Kalanaur**

  
**Principal**  
**Sat Jinda Kalyana College**  
**Kalanaur (Rohtak) Haryana**



#### 4. Seminar & Workshop

It was decided to send the proposal for organizing National Level Seminar & Workshop to the NAAC by IQAC.

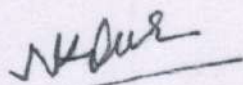
#### 5. Construction of Boundary wall & Auditorium

It was decided to reconstruct the boundary wall. It was also decided to restart the interior work of Auditorium i.e. false ceiling, installation of AC, Light & sound system & Seating arrangements etc.

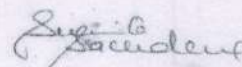
#### 6. Hawan, Orientation Programme & Yoga Day

Yoga Day will be celebrated on 21.06.2018. It was decided to begin new session with Hawan and Orientation Programme


Meeting ended with the vote of thanks to the chair.



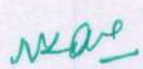
(Dr. Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



Coordinator  
IQAC  
S.J.K. College, Kalanaur



Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana



**2018-2019**



**SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceeding of the meeting of IQAC held on 14<sup>th</sup> October, 2018 at 2.00 p.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

The following members were present :

1. Dr. Naresh Kumar Dua
2. Ms. Sunita Sachdeva
3. Dr. R.K.Bhaskar
4. Dr. J.K. Sharma
5. Dr. Sushma Sharma
6. Dr. Ritu Lall
7. Sh. Gurvinder Singh
8. Sh. Sanjay Kumar

**Aganda Points :**

1. National Seminar sponsored by NAAC proposal of date
2. AQAR 2017-2018
3. Inter College Competition Review
4. Diwali Mela

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson, IQAC welcomed all the members of IQAC present in the meeting and explained the rationale behind convening this meeting. Thereafter, the above agenda points were discussed in detail and unanimously following decision were taken.

**1. Natioanl Seminar**

It was decided to request the Director, NAAC, Banaglore to change the date of National Seminar on 'Recent Trends in Education' from 15<sup>th</sup> September, 2018 to 2<sup>nd</sup> February, 2019.

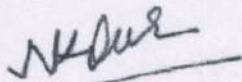
**2. AQAR 2017-2018**

AQAR of session 2017-2018 was discussed, finalized and decided to upload the same at the earliest.

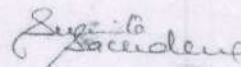
**3. Inter College Competition & Diwali Mela**

It was decided to organise Inter College Competition 06.10.2018 & the Diwali Mela on 04.11.2018.

Meeting ended with the vote of thanks to the chair.



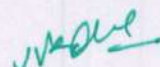
(Dr.Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



**Coordinator  
IQAC  
S.J.K. College, Kalanaur**



**Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana**



**SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceeding of the meeting of IQAC held on 27<sup>th</sup> November, 2018 at 1.15 p.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

The following members were present :

1. Dr. Naresh Kumar Dua
2. Ms. Sunita Sachdeva
3. Dr. R.K.Bhaskar
4. Dr. J.K. Sharma
5. Dr. Sushma Sharma
6. Dr. Ritu Lall
7. Dr. Usha Chawla
8. Sh. Gurvinder Singh
9. Ms. Manasa Rai
10. Sh. Sanjay Kumar

**Aganda Points :**

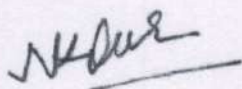
1. National Seminar

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson, IQAC welcomed all the members of IQAC present in the meeting and explained the rationale behind convening this meeting. Thereafter, the above agenda points were discussed in detail and unanimously following decision were taken.

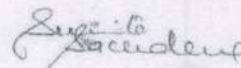
**1. Natioanl Seminar**

It was decided to request all the concerned committees to start making preparations for organizing NAAC sponsored National Seminar to be held on February 02, 2019 on 'Recent Trends in Education'.

Meeting ended with the vote of thanks to the chair.



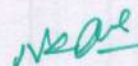
(Dr.Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



**Coordinator  
IQAC  
S.J.K. College, Kalanaur**



**Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana**



**SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceeding of the meeting of IQAC held on 22<sup>nd</sup> December, 2018 at 10.00 a.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

The following members were present :

- |                              |                         |
|------------------------------|-------------------------|
| 1. Sh. Bharat Bhushan Bathla | 9. Dr. J.K.Sharma       |
| 2. Dr. Aparna Batra          | 10. Dr. Sushma Sharma   |
| 3. Prof. G.L.Taneja          | 11. Dr. Ritu Lall       |
| 4. Dr. N.K.Dhawan            | 12. Dr. Usha Chawla     |
| 5. Sh. Rajesh Khera          | 13. Sh. Gurvinder Singh |
| 6. Dr. N.K.Dua               | 14. Ms. Manasa Rai      |
| 7. Ms. Sunita Sachdeva       | 15. Sh. Umesh Kumar     |
| 8. Dr. R.K.Bhaskar           | 16. Sh. Sanjay Kumar    |

**Aganda Points :**

1. Activities for next semester
2. National Seminar
3. Blood Donation Camp
4. Boundary Wall & Auditorium
5. Beautification of Campus
6. Foundation Day & Lohri
7. Athletic Meet
8. Student Feedback

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson, IQAC welcomed all the members of IQAC present in the meeting and explained the rationale behind convening this meeting. Thereafter, the above agenda points were discussed in detail and unanimously following decision were taken.

**1. Activities for next semester**


Calendar of activities to be held by various societies/clubs/cells in the even semester of session 2018-19 was discussed and approved.

**2. National Seminar**

Preparations for organising NAAC sponsored seminar to be held on 2<sup>nd</sup> February, 2019 were reviewed and discussed. It was decided to update the website for online registration and payment of registration fees. It was also decided to upload the seminar brochure on the website at the earliest

**3. Blood Donation Camp**

It was decided to organize a Blood donation camp in the month of April, 2019.

  
**Coordinator**  
**IQAC**  
**S.J.K. College, Kalanaur**

  
**Principal**  
**Sat Jinda Kalyana College**  
**Kalanaur (Rohtak) Haryana**



#### 4. Boundary Wall & Auditorium

Reconstruction of boundary wall & re-start of interior work of Auditorium i.e. false ceiling, installation of AC system, Light & sound system and seating arrangements etc. were discussed in detailed.

#### 5. Beautification of Campus

It was decided to beautify the campus by taking various measures like fixing inter locking tiles, white washing, reconstruction of main gate.....

#### 6. Foundation Day, Lohri & Athletic Meet

It was decided to hold the following events :-

- Lohri Festival on 13.01.2019.
- College Foundation Day on 29.01.2019
- Athletic Meet on 09.03.2019

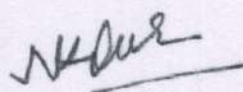
#### 7. Student Feedback

Proformas for taking feedback from various stakeholders were discussed and finalized.

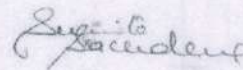
#### 8. Dairy of Events

It was decided to maintain session wise dairy of events w.e.f. 01.01.2019.

Meeting ended with the vote of thanks to the chair.



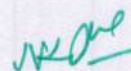
(Dr. Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator

  
**Coordinator**  
**IQAC**

**S.J.K. College, Kalanaur**



**Principal**  
**Saf Jinda Kalyana College**  
**Kalanaur (Rohtak) Haryana**



**SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceeding of the meeting of IQAC held on 22<sup>nd</sup> February, 2019 at 1.15 p.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

The following members were present :

1. Dr. Naresh Kumar Dua
2. Ms. Sunita Sachdeva
3. Dr. R.K.Bhaskar
4. Dr. J.K. Sharma
5. Dr. Sushma Sharma
6. Dr. Ritu Lall
7. Dr. Usha Chawla
8. Sh. Gurvinder Singh
9. Ms. Manasa Rai
10. Sh. Sanjay Kumar

**Aganda Points :**

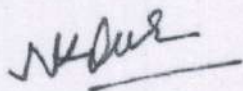
1. Annual Athletic Meet

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson, IQAC welcomed all the members of IQAC present in the meeting and explained the rationale behind convening this meeting. Thereafter, the above agenda points were discussed in detail and unanimously following decision were taken.

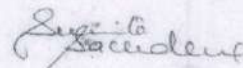
**1. Annual Athletic Meet**

It was decided to request all the faculty members to give their requirement, if any to the concerned committees regarding annual sports meet to be held on 09.03.2019. Concerned committee be requested to do the needful.

Meeting ended with the vote of thanks to the chair.



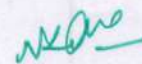
(Dr.Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



**Coordinator  
IQAC  
S.J.K. College, Kalanaur**



**Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana**



**SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceeding of the meeting of IQAC held on 25<sup>th</sup> May, 2019 at 3.30 p.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

The following members were present :

- |                              |                         |
|------------------------------|-------------------------|
| 1. Sh. Bharat Bhushan Bathla | 9. Dr. Sushma Sharma    |
| 2. Dr. Aparna Batra          | 10. Dr. Ritu Lall       |
| 3. Prof. G.L.Taneja          | 11. Dr. Usha Chawla     |
| 4. Dr. N.K.Dhawan            | 12. Sh. Gurvinder Singh |
| 5. Sh. Rajesh Khera          | 13. Ms. Manasa Rai      |
| 6. Dr. N.K.Dua               | 14. Sh. Sanjay Kumar    |
| 7. Ms. Sunita Sachdeva       |                         |
| 8. Dr. R.K.Bhaskar           |                         |

**Aganda Points :**

1. Admission 2019-2020
2. Seminar/Workshop/Conference

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson, IQAC welcomed all the members of IQAC present in the meeting and explained the rationale behind convening this meeting. Thereafter, the above agenda points were discussed in detail and unanimously following decision were taken.

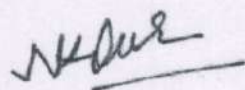
**1. Admission 2019-2020**

It was decided to increase the strength of the College by contacting the Principal's of nearby school and requesting them to motivate their students to take admission in our college. They should also be informed about the availability courses in our College. Information about the various courses available in the College should be widely published by using the print media.

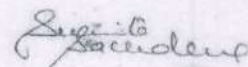
**2. Seminar/Workshop/Conference**

It was also decided to request the faculty members to submit the proposal regarding Seminar/Workshop/Conference etc. for their departments so that the same may be forwarded to concerned sponsoring body in time.


Meeting ended with the vote of thanks to the chair.



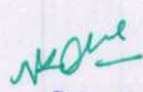
(Dr.Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



**Coordinator  
IQAC  
S.J.K. College, Kalanaur**



**Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana**



**2019-2020**

S. J. K. COLLEGE YALANAUUR



**SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceeding of the meeting of IQAC held on 01<sup>st</sup> July, 2019 at 11.30 a.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

**Aganda Points :**

1. Orientation Programme for new students
2. MOUs
3. Seminars/Workshops/Conferences
4. Academic/Extra Curricular activities (Activity Calendar)
5. Lesson Plans
6. LCD Projectors/Smart Class Room
7. Health Check up camp
8. Diwali-Mela
9. Any other issue with the permission of the chair

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson, IQAC welcomed all the members of IQAC present in the meeting and thereafter, the above agenda points were discussed in detail and the following decisions were taken unanimously.

**1. Orientation programme for new students**

It was decided to conduct orientation programme for the new students.

**2. MOUs**

It was decided to sign memorandum of understanding with the institutions/industry for training and skill development of students.

**3. Seminars/Workshops/Conferences**

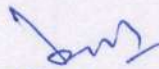
It was decided that seminars/workshops/conferences should be organized and departments interested in holding seminars/workshops should submit the proposals at the earliest so that theses can be sent to Director General Higher Education, Haryana, Panchkula for financial assistance.

**4. Academic/Extra Curricular activities**

The academic/extra-curricular activity calendar submitted by the Time-Table/Cultural Incharge was discussed and approved for the academic session 2019-2020. It was also decided that it should be uploaded on college website.

**5. Lesson plans**

It was suggested that efforts should be made to deliver lectures as per lesson plans.

  
**Coordinator**  
**IQAC**  
**S.J.K. College, Kalanaur**

  
**Principal**  
**Sat Jinda Kalyana College**  
**Kalanaur (Rohtak) Haryana**



6. LCD projectors/Smart class room

It was also decided to purchase LCD Projectors for the college and to establish smart class room at the earliest.

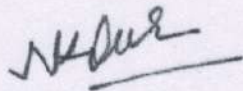
7. Health check-up camp

It was decided to organize a Health check-up camp in 2<sup>nd</sup> week of October and students/Peoples from neighboring schools/villages may be invited for Health Check-up.

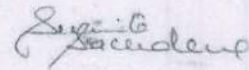
8. Diwali Mela

It was decided to organize Diwali-Mela one or two days before Diwali-Festival.

Meeting ended with the vote of thanks to the chair.



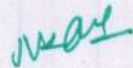
(Dr. Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



Coordinator  
IQAC  
S.J.K. College, Kalanaur



Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana



**SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceeding of the meeting of IQAC held on 15<sup>th</sup> November, 2019 at 2.00 p.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

**Aganda Points :**

1. Internal exams/sessional test
2. Smart class room
3. AQAR 2018-19
4. Any other issue with the permission of the chair

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson, IQAC welcomed all the members of IQAC present in the meeting and thereafter, the above agenda points were discussed in detail and the following decisions were taken unanimously.

**1. Internal exams/sessional test**

It was decided that mid-term exams should be conducted for both semesters (odd/even) and the schedule of examinations should be uploaded on the website and also on notice boards..

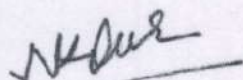
**2. Smart class room**

Urgent need of smart class room was felt and it was decided to get one more smart class room established at the earliest.

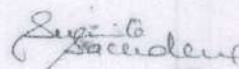
**3. AQAR**

AQAR for the session 2018-19 was discussed and decided to submit the same within one month.

Meeting ended with the vote of thanks to the chair.



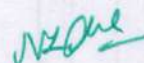
(Dr.Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



**Coordinator  
IQAC  
S.J.K. College, Kalanaur**



**Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana**



**SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceeding of the meeting of IQAC held on 9<sup>th</sup> December, 2019 at 11.30 a.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

**Aganda Points :**

1. Academic/Extra Curricular activities for the coming semester
2. AQAR 2018-2019
3. N-List subscription
4. Wi-fi campus
5. Any other issue with the permission of the chair

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson, IQAC welcomed all the members of IQAC present in the meeting and thereafter, the above agenda points were discussed in detail and the following decisions were taken unanimously.

**1. Academic/Extra Curricular activities for the coming semester**

It was decided to prepare the activity calander for coming semester. All the Head/Incharge of Departments/Cells are advised to submit the list of activities to be organized in the next semester to the members of cultural committee Dr. Indu Pal and Mrs. Urmil Dalal.

**2. AQAR**

The work of preparing AQAR for the session 2018-19 was getting late and the house tried to find out the reasons for this delay and resolved the issues. It was decided to prepare it at the earliest.

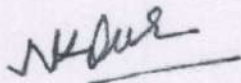
**3. N-List subscription**

It was decided to subscribe N-List to enrich the Library.

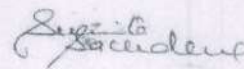
**4. Wi-fi campus**

It was also decided to make the campus Wi-Fi enabled.

Meeting ended with the vote of thanks to the chair.



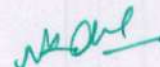
(Dr.Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



**Coordinator**  
**IQAC**  
**S.J.K. College, Kalanaur**



**Principal**  
**Sat Jinda Kalyana College**  
**Kalanaur (Rohtak) Haryana**



**SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceeding of the meeting of IQAC held on 21<sup>st</sup> December, 2019 at 2.30 p.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

**Aganda Points :**

1. Celebration of Lohri Festival
2. ISO Certification of the college
3. Installation of Solar Panel/Lights
4. Rain Water Harvesting
5. Any other item with the permission of chair.

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson, IQAC welcomed all the members of IQAC present in the meeting and thereafter, the above agenda points were discussed in detail and the following decisions were taken unanimously.

**1. Lohri Festival**

It was decided to celebrate Lohri Festival in the college campus.

**2. ISO Certification of the college**

It was also decided in the meeting that to ensure the quality education in the campus and external academic/administrative audits. The college must be ISO 9001-2015 certified and Dr. Ritu Lall is appointed as ISO Coordinator.

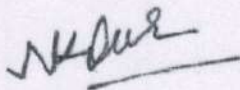
**3. Solar Panel/Lights**

It was decided that Solar Panel/Solar Lights should be installed in the campus for taking initiative towards green-energy and to save electricity.

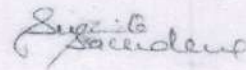
**4. Rain Water Harvesting**

To enhance under ground water level it was decided that rain water harvesting technique should be established in the college.

Meeting ended with the vote of thanks to the chair.



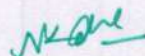
(Dr.Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



**Coordinator**  
**IQAC**  
**S.J.K. College, Kalanaur**



**Principal**  
**Sat Jinda Kalyana College**  
**Kalanaur (Rohtak) Haryana**



**SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceeding of the meeting of IQAC held on 13<sup>th</sup> January, 2020 at 2.15 p.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

**Aganda Points :**

1. Foundation Day Celebration
2. Academic/Extra Curricular activities (State level)
3. Any other issue with the permission of the chair

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson, IQAC welcomed all the members of IQAC present in the meeting and thereafter, the above agenda points were discussed in detail and the following decisions were taken unanimously.

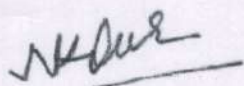
**1. Foundation Day Celebration**

It was decided to organize Foundation Day function on 29.01.2020 and people from nearby villages/schools will also be invited.

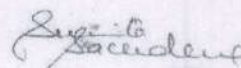
**2. Academic/Extra Curricular activities (State level)**

It was decided to hold inter college (state level) activities in this semester as scheduled in the activity calendar.

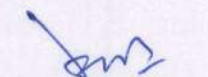
Meeting ended with the vote of thanks to the chair.



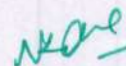
(Dr. Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



**Coordinator**  
**IQAC**  
**S.J.K. College, Kalanaur**



**Principal**  
**Sat Jinda Kalyana College**  
**Kalanaur (Rohtak) Haryana**



**SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceeding of the meeting of IQAC held on 13<sup>th</sup> February, 2020 at 2.15 p.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

**Aganda Points :**

1. AQAR 2018-19
2. Athletic Meet
3. Parking Shed
4. Blood Donation Camp
5. Any other issue with the permission of the chair

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson, IQAC welcomed all the members of IQAC present in the meeting and thereafter, the above agenda points were discussed in detail and the following decisions were taken unanimously.

**1. AQAR 2018-19**

The AQAR for the session 2018-19 was reviewed and it was decided to finalize it within 7 days.

**2. Athletic Meet**

It was also decided to organize annual Athletic Meet on 22.02.2020.

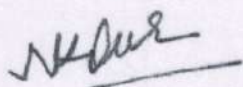
**3. Blood Donation Camp**

It was decided that Blood-Donation Camp should be organized in the month of March,2020.

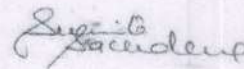
**4. Parking Shed**

It was decided to get the parking shed constructed to resolve the parking issue.

Meeting ended with the vote of thanks to the chair.



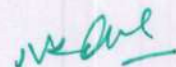
(Dr.Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



**Coordinator  
IQAC  
S.J.K. College, Kalanaur**



**Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana**



**SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceeding of the meeting of IQAC held on 22<sup>nd</sup> February, 2020 at 3.30 p.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

**Aganda Points :**

1. AQAR 2018-19
2. Faculty Development Programme
3. Alumni & Parent-Teacher Meet
4. Feedback from all stakeholders
5. Any other item with the permission of chair.

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson, IQAC welcomed all the members of IQAC present in the meeting and thereafter, the above agenda points were discussed in detail and the following decisions were taken unanimously.

**1. AQAR 2018-19**

AQAR for the session 2018-19 was discussed and finalized for submission.

**2. Faculty Development Programme**

It was decided to organize Faculty Development Programme in next month i.e. March, 2020.

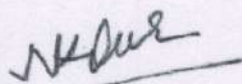
**3. Alumni & Parent-Teacher Meet**

It was decided to hold Alumni Meet and Parent-Teacher Meet in next month.

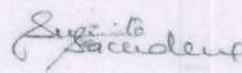
**4. Feedback from all stakeholders**

It was also decided to take feedback from all stakeholders (students, parents, teachers, alumni and employers) for improving the functioning and for the betterment of college.

Meeting ended with the vote of thanks to the chair.



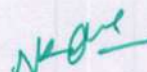
(Dr. Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



Coordinator  
IQAC  
S.J.K. College, Kalanaur



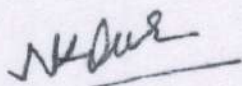
Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana



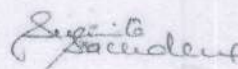
**ACTION TAKEN REPORT FOR THE SESSION 2019-2020**

The decisions taken by IQAC during the various meetings held under the chairpersonship of IQAC, Dr. Naresh Kumar Dua were implemented in letter and spirit. The following major decisions were implemented :

1. Academic and extracurricular activities were organized by different cells and departments.
2. Health check-up camp was organized.
3. Diwali Mela was organized.
4. Smart Class Room was established.
5. Library was enriched by N-List subscription.
6. LCD Projector was purchased.
7. Athletic meet, PTM and Alumni meet were successfully organized
8. Solar Panel and Solar Lights were installed.
9. Rain Water Harvesting technique was adopted.
10. ISO 9001-2005 certification was done.
11. MOUs were signed with different parties



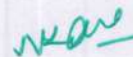
(Dr. Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



Coordinator  
IQAC  
S.J.K. College, Kalanaur



Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana



**2020-2021**

S. J. K. COLLEGE KALANAUR



**SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceedings of the meeting of IQAC held on 25<sup>th</sup> July, 2020 at 11.00 a.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)**

The following members were present :

1.	Dr. N.K.Dua,	8.	Dr. Ritu Lall,
2.	Sh. Bharat Bhushan Bathla	9.	Sh. Sant Lal Wadhwa
3.	Dr. Aprana Batra	10.	Sh. Rajesh Khera
4.	Ms. Sunita Sachdeva	11.	Dr. Gurivnder Singh,
5.	Dr. R.K.Bhaskar	12.	Dr. Manasa Rai,
6.	Mrs. Urmil Dalal,	13.	Sh. Sanjay Kumar
7.	Dr. Sushma Sharma,	14.	Sh. Manish Maggo

Agenda Points :

1. Regarding Sr/Selection /Level-13 Grade cases
2. Admission for academic session 2020-21
3. Planning for next semester
4. Academic Calander/ Activities for coming semester
5. Any other issue with the permission of the chair

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson- IQAC welcomed all the members present in the meeting and explained the purpose behind convening the meeting.

The above agenda points were taken up one by one.

**1. Regarding Sr/Selection/Level-13 Grade Cases**


Sr/Selection/Level-13 Grade cases of Dr. Shalini Sharma, Sh. Gurivnder Singh, Dr. Mamta Rani & Dr. Vikas Kumar were discussed and it was decided to forward the same to university for necessary action.


**2. Admission for Academic Session 2020-21**

It was decided to make more efforts to increase the strength of students in the B.Sc./B.Com/ APGDCA/BCA.

**3. Planning for next semester**

It was decided to organize seminars/workshops and other academic activities in the next semester.

  
**Coordinator**  
**IQAC**  
**S.J.K. College, Kalanaur**

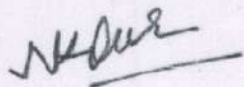
  
**Principal**  
**Sat Jinda Kalyana College**  
**Kalanaur (Rohtak) Haryana**



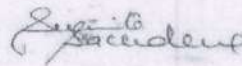
4. Academic Calender/Activities for coming semester

List of activities for the session 2020-21 submitted by different societies/cells/departments/clubs was discussed, finalized and approved

The meeting ended with the vote of thanks to the chair.



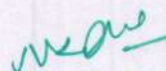
(Dr. Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



Coordinator  
IQAC  
S.J.K. College, Kalanaur



Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana



## **SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

**Proceedings of the meeting of IQAC held on 02<sup>nd</sup> January, 2021 at 2.30 p.m. The meeting was attended by the following persons :-**

1.	Dr. N.K.Dua	10.	Sh. Gulshan Sharma (Online)
2.	Prof. G.L.Taneja (Online)	11.	Dr. Poonam Adhikaha
3.	Sh. B.B.Bathla (Online)	12.	Dr. Manasa Rai
4.	Dr. Aparna Batra (Online)	13.	Sh. Sanjay Kumar
5.	MS. Sunita Sachdeva	14.	Ms. Indu B.Sc.III/1803602
6.	Dr. R.K.Bhaskar (Online)	15.	Ms. Preeti, B.A.III/1801110
7.	Sh. Rajesh Khera (Online)	16.	Ms. Varsha, B.A.III/1801117
8.	Dr. Sushma Sharma,	17.	Ms. Mousam, B.Com.III/1802
9.	Dr. Gurivnder Singh,	18.	Sh. Manish Maggo

### **Agenda Points :**

1. NAAC Accreditation.
2. New Courses.
3. To review teaching learning process.
4. To increase the upper limit of loan under miscellaneous fund.
5. Planning for admissions for the session 2021-22.
6. Any Other item

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson- IQAC welcomed all the members present in the meeting and explained the purpose behind convening the meeting.

The above agenda points were taken up one by one.

#### **1. NAAC Accreditation**

Work of SSR was in process and many issues related to that were discussed and decided to complete the work at the earliest.

#### **2. New Courses**

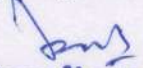
It was decided to introduce PG Courses in the forth coming Academic Session and steps should be taken to take permission from the DGHE.

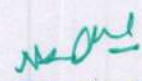
#### **3. To review teaching learning process**

Suggestions are invited to improve the teaching learning process. It was decided to take feedback from various stakeholders as per previous practice to review the teaching learning process of the college.

#### **4. To increase the upper limit of loan under miscellaneous fund**

It was decided that upper limit of Loan from miscellaneous fund for teaching and non-teaching staff should be increased to meet their requirements and the same will be forwarded to Governing Body of the college for approval.

  
**Coordinator  
IQAC  
S.J.K. College, Kalanaur**

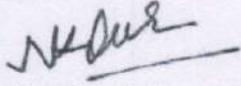
  
**Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana**



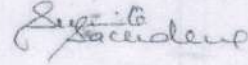
**5. Planning for admissions for the session 2021-22**

It was decided that more efforts should be made to increase the strength of B.Sc, BCA, APGDCA and B.Com classes in the forthcoming session.

The meeting ended with the vote of thanks to the chair.



(Dr. Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



Coordinator  
IQAC  
S.J.K. College, Kalanaur



Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana



## SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113

Proceedings of the meeting of IQAC held on 13<sup>th</sup> February, 2021 at 2.30 p.m. The meeting was attended by the following persons :-

1.	Dr. N.K.Dua	7.	Dr. Manasa Rai
2.	Ms. Sunita Sachdeva	8.	Sh. Sanjay Kumar
3.	Dr. Sushma Sharma,	9.	Dr. Manasa Rai
4.	Dr. Ritu Lall	10.	Sh. Sanjay Kumar
5.	Dr. Gurivnder Singh,	11.	Ms. Preeti, B.A.III/1801110
6.	Dr. Poonam Adhlkaha	12.	Ms. Varsha, B.A.III/1801117

### Agenda Points :

1. Blood donation Camp
2. Athletic Meet

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson- IQAC welcomed all the members present in the meeting and explained the purpose behind convening the meeting.

The above agenda points were taken up one by one.

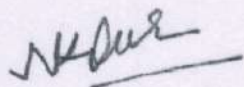
### 1. Blood Donation Camp

It was decided to organize Blood Donation Camp in the month of March and wide publicity should be given to collect maximum number of units.

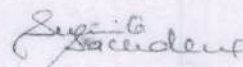
### 2. Athletic Meet

It was decided to organize Athletic meet on 22.02.2021 and all arrangement be made in time.

The meeting ended with the vote of thanks to the chair.



(Dr. Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



Coordinator  
IQAC

S.J.K. College, Kalanaur



Principal

Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana



# SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113

## Proceedings of the meeting of IQAC held on 26<sup>th</sup> June, 2021 at 2.00 p.m. in the office of the Principal, S.J.K.College, Kalanaur (Rohtak)

The following members were present :

1.	Dr. N.K.Dua,	8.	Dr. Poonam Adhlakha
2.	Dr. R.K.Bhaskar	9.	Dr. Manasa Rai
3.	Mrs. Urmil Dalal,	10.	Sh. Sanjay Kumar
4.	Dr. Sushma Sharma	11.	Ms. Indu B.Sc.III/1803602
5.	Dr. Ritu Lall	12.	Ms. Preeti, B.A.III/1801110
6.	Dr. Gurivnder Singh	13.	Ms. Varsha, B.A.III/1801117
7.	Dr. Deepa Juneja	14.	Ms. Mousam, B.Com.III/1802

### Agenda Points :

1. Smart Class Room
2. Facilities creation for PG students
3. Submission of AQAR
4. Any other issue with the permission of the chair

At the outset Dr. Naresh Kumar Dua, Principal/Chairperson- IQAC welcomed all the members present in the meeting and explained the purpose behind convening the meeting.

The above agenda points were taken up one by one.

### 1. Smart Class Room

It was decided to develop one more Smart Class Room keeping in view the need of students and to enhance the I.T. facility in college.

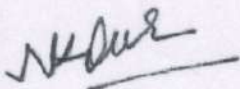
### 2. Facilities creation for PG students

As college is hopeful of getting permission to start PG courses, it was decided to create required facilities for the same.

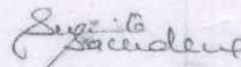
### 3. Submission of AQAR

Principal Dr. N.K.Dua requested all concerned members to complete the work related to AQAR for the session 2019-2020 so that same may be uploaded on NAAC portal in time.


The meeting ended with the vote of thanks to the chair.



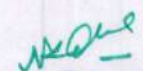
(Dr.Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



Coordinator  
IQAC  
S.J.K. College, Kalanaur



Principal  
Sat Jinda Kalyana College  
Kalanaur (Rohtak) Haryana

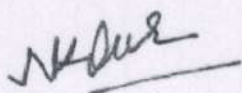


**SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)-124113**

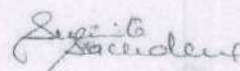
**ACTION TAKEN REPORT FOR THE SESSION 2020-2021**

The decisions taken by IQAC during the various meetings held under the chairpersonship of IQAC, Dr. Naresh Kumar Dua were implemented in letter and spirit. The following major decisions were implemented :

1. Promotion cases of Dr. Shalini Sharma, Sh. Gurivnder Singh, Dr. Mamta Rani & Dr. Vikas Kumar were forwarded to university for necessary action.
2. Students of nearby schools were contacted and motivated to seek admission
3. Seminars/workshops and other academic activities were successfully organized.
4. Two PG Courses- M.A (Geography) and M.Com were introduced.
5. Feedback from various stakeholders was collected and analyzed to review the teaching learning process of the college.
6. The proposal to increase the upper limit of miscellaneous fund loan for teaching and non-teaching staff was forwarded to Governing Body of the college for approval.
7. Blood Donation Camp was organized.
8. Athletic meet was organized.
9. Process to develop one more Smart Class Room was initiated.
10. Necessary facilities for smooth conduct of PG courses were made available.
11. AQAR for the session 2019-2020 was prepared and submitted.



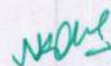
(Dr. Naresh Kumar Dua)  
Principal/Chairperson



(Ms. Sunita Sachdeva)  
Coordinator



**Coordinator**  
**IQAC**  
**S.J.K. College, Kalanaur**



**Principal**  
**Sat Jinda Kalyana College**  
**Kalanaur (Rohtak) Haryana**