



Sat Jinda Kalyana College, Kalanaur

NH 709, Kalanaur Kalan, (Rohtak) Haryana 124113
Contact : 01258 222 439(Off.), +91-8607022439(Mb.)
Email : sjkc@rediffmail.com, Website : www.sjkc.ac.in

NAAC ACCREDITATION -2022 Cycle 3

CRITERION 2

Teaching- Learning and Evaluation

2.3.3. Ratio of mentor to students for academic and other related issues

Issues Raised and Resolved in the Mentor System

Submitted to



National Assessment and Accreditation Council



SAT JINDA KALYANA COLLEGE, KALANAUR-124113 (ROHTAK)

Phone: 01258-222439, 222039, 8607022439, E-mail: sjkc@rediffmail.com

Accredited 'B' Grade by NAAC and ISO 9001-2015 Certified Institute. www.sjkc.ac.in

AFFILIATED TO MAHARSHI DAYANAND UNIVERSITY ROHTAK (HARYANA)

Ref. No.....

Dated

Action Taken Report

Mentoring Classes

SESSION 2017-2018

Sr. no	Name of Mentors	Date	Issues Raised by Mentees and Reported by Mentors	Action Taken
1	Dr. Mamta Rani	02.2.2018	Some students said that they do not get time for food/ refreshment etc., there should be break in time table for the same.	Due to no. of subjects in B.A/B.Com. It is not possible to give recess period. Students were advised to have heavy breakfast in the morning.
2	Mrs. Shalini Sharma	09.2.2018	Some Students requested to arrange special classes for sports.	Classes for sports were arranged.
3	Mrs. Urmila Dalal	09.2.2018	Some Students said that sports items are not issued to them. Time for practice & coaching for sports should be given. Students suggested that their should be a complaint box in the college.	Instructions were given to AP in Physical Education to issue sports items to the students. The same was arranged for the students in the early morning and after college hours. Complaint box is installed.
4	Mrs. Neeraj Aneja	17.2.2018	Educational trip for the commerce students. Extra coaching classes should be arranged. Number of class rooms should be increased in college	Educational trips were arranged. Tally classes were conducted. Management was informed about the requirement.
5	Mrs. Urmila Dalal	23.2.2018	Different activities should be organized in mentoring period. Competitive classes should be continued. Sports items and practice time should be provided. Board for the staff on leave.	Already most of the mentors are practicing. The demand for the same has been brought to the notice of concerned committee Asstt.Prof.in Physical Education was informed. Already in existence.
6	Dr. Suman	02.3.2018	Transport Problem.	Letters to the transport authorities written and positive responses received.
7	Dr. Indu Pal	09.3.2018	Start Yoga/ Prayer in the morning.	Practice of Prayer has already been started in morning. (twice a week)

ATTESTED

(Signature)

Principal

Sat Jinda Kalyana College
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Action Taken Report

Mentoring Classes

SESSION 2018-2019

Sr. No	Name of Mentors	Date	Issues Raised by Mentees and Reported by Mentors	Action Taken
1.	Mrs Urmil Dalal	14-07-2018	Seating capacity in library should be increased.	Increased 50 seats.
2.	Ms Arpeeta	31-08-2018	Shortage of drinking water. More fans in physics lab are required.	Water coolers were repaired. Fans were installed in physics lab.
3.	Mrs Urmil Dalal	26.09.2018	Seating capacity in canteen to be increased More variety of eatables should be provided in canteen	Increased The contractor of the canteen was instructed to provide healthy and hygienic food with verities
4.	Mrs Shalini Sharma	26.09.2018	Some students shared problem regarding college bus fare	As already we are taking very less amount from the students, so it is not feasible to reduce bus fare.
5.	Dr. Indu Pal	12.10.2018	Some girl students complaint that the vending machine is not in working order	Action was taken immediately and vending machine got repaired
6.	Mrs Urmil Dalal	12.10.2018	Some students were interested to do some work in college to earn money	They were informed about the 'earn while you learn scheme' and some of the students were enrolled under this scheme and were paid as per govt. norms.
7.	Mr. Gurvinder	11.01.2019	Student raised the problem regarding drinking water (R.O. system)	Resolved immediately.
8.	Dr. Vikas Kumar	22.02.2019	Some girl students asked to raise the boundary wall of the college	The same is already under consideration.

ATTESTED

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Action Taken Report

Mentoring Classes

SESSION 2019-2020

Sr. no	Name of Mentors	Date	Issues Raised by Mentees and Reported by Mentors	Action Taken
1	Mrs. Urmila Dalal	13.9.2019	Drinking facilities to be increased.	Water cooler installed.
2	Dr. Vikas Kumar	28.2.2020	Students asked to remove Honeycomb from the college campus.	The Action was taken immediately.

Note:- Due to COVID-19 lockdown (March 2020) the college was closed and the mentoring classes couldn't be held further.

ATTESTED

Principal

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